



MINUTES

Town of Washington Board of Trustees
Tuesday, January 13, 2026 6pm (or immediately following the Public
Works Authority Meeting)
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order**. The meeting was called to order by Mayor Siria at 1825 hours.
2. **Roll Call**. Roll was called by Town Administrator Lunt, and Trustees Joel Siria, James Andrews, and Tony Brennan were present, which established a quorum.
3. **Pledge of Allegiance, Proclamations, & Presentations**
 - A. Pledge of Allegiance. Mayor Siria led everyone in reciting the Pledge of Allegiance.
 - B. There were no Proclamations or Presentations.
4. **Consent Agenda**
 - A. Approve the Minutes from the Town of Washington Regular Meeting on December 9, 2025
 - B. Approve an Estimate for Replacing the Sewer Service Line to the Senior Center by Stanley Plumbing Services for \$9,800.00.
 - C. Approve a joint resolution of the Town of Washington Board of Trustees and the Washington Public Works Authority Approving an Amendment to the Municipal Budget for Fiscal Year 2025-2026 for Purposes of Reallocating Funding. This resolution was assigned number 26-1.1 by the Town Clerk.

Trustee Brennan moved to approve the consent agenda, and it was seconded by Mayor Siria. All Trustees voted affirmatively.
5. **Action Items & Public Hearings**
 - A. Consideration and possible approval, denial, postponement, or other action regarding ordinance granting to Oklahoma Gas and Electric Company a franchise for the installation, operation and maintenance of an electric distribution system in the Town of Washington and the selling of electricity therein for a term of 25 years. This ordinance was assigned number 25-12.1 by the Town Clerk. Mayor Siria provided a recap of the discussion from December's meeting and why it was tabled then. Mayor Siria shared that the two questions from the Board regarding the ability to increase the rate at which the Town is compensated be increased, and OG&E advised it could not be. The second matter involved whether the Town could add additional OG&E accounts to the discounted or free service, and it was explained that the Town could do so. Trustee Brennan moved to approve the ordinance, and it was seconded by Trustee Andrews. All Trustees voted affirmatively.
 - B. Consideration and possible approval, denial, postponement, or other action regarding a resolution calling and holding an election in the Town of Washington for the purpose of granting a franchise to Oklahoma Gas and Electric Company for the installation, operation and maintenance of an electric distribution system and the selling of electricity therein for a term of 25 years. This resolution was assigned number 25-12.3 by the Town Clerk. Mayor Siria asked Mr. Todd Thomsen with OG&E if he had anything to add, and it was explained that this was to send this to a vote to the people on April 7, 2026. Trustee Brennan moved

to approve the resolution, and Trustee Andrews seconded the motion. All Trustees voted affirmatively.

- C. Consideration and possible approval, denial, postponement, or other action regarding an Ordinance amending the Zoning Ordinance for the Town of Washington, Oklahoma (adopted March 20, 1989) by amending Article II. Specific Zoning District Regulations, Section 35 (Downtown Commercial Zoning District (C-1)), Subsection "Special Requirements" by adopting Architectural Regulations. This ordinance was assigned number 26-1.1 by the Town Clerk. Mayor Siria provided a summary of the proposed ordinance advising that new construction and modifications would be required to match the architectural nature of downtown. Trustee Brennan moved to approve the ordinance, and Mayor Siria seconded. All Trustees voted affirmatively.
- D. Consideration and possible approval, denial, postponement, or other action regarding a request from Trustee Brennan to reconsider Washington Volunteer Firefighter per run compensation/clothing allowance payments. Trustee Brennan advised that this was discussed last year and advised that he had received information from Chief Braziel that firefighters are compensated \$10/run and are the lowest in the area. Cole just instituted \$10/run, and Goldsby compensates at \$15/run. Trustee Brennan advised he believed Washington Firefighters receive a bump in compensation and would recommend at least \$15/run. Firefighter Wilk advised that an increase would be appreciated and is needed due to rising costs. The Board discussed this being looked at annually as part of the budget process. Mayor Siria advised he supported being competitive to assist with recruitment and retention. Trustee Brennan moved to increase the amount from \$10 to 15/run. The motion was seconded by Mayor Siria. All Trustees voted affirmatively.
- E. Consideration and possible approval, denial, postponement, or other action regarding a request for a waiver to Public Works Authority Resolution 25-12.2 and Town of Washington Resolution 25-12.2 Establishing an Administrative Freeze on All Residential Developments and Zonings; Providing Exemptions as to Existing Commercial Structures; Allowing for Preliminary Plats Upon the Execution of a Disclaimer; Providing for the Duration of Said Freeze; Providing for Circumstances to which the Freeze will Not Apply for the property located at 501 Dean Drive. Trustee Brennan asked Mr. Hayes about the number of bathrooms he had planned, and Mr. Hayes advised that he did not have any plans at this time. Board members asked about irrigation, and Mr. Hayes advised that he would like to have irrigation but not at all for the entire six acres. Mr. Hayes also advised he wanted to add water service to the shop on the property. Mayor Siria asked about commercial use or filling of water tanks, and Mr. Hayes advised that he had no plans to do so. Mayor Siria moved to approve the exception for onsite residential use only with additional approval needed for any commercial use of water. Trustee Brennan seconded the motion. All Trustees voted affirmatively.
- F. Consideration and possible approval, denial, postponement, or other action regarding a resolution adopting Goals for the 2026 Calendar Year. This resolution was assigned number 26-1.2 by the Town Clerk. Mayor Siria asked for an overview of the Goals and Objectives, which Mr. Lunt provided. Mayor Siria suggested adding a goal to find ways to innovatively utilize technology to reduce staff hours. Mayor Siria also suggested adopting a preventative maintenance plan for the water and sewer system. Trustee Brennan moved to approve the resolution, and Trustee Andrews seconded the motion. All Trustees voted affirmatively.
- G. New Business (if any). There was no new business.

6. Financial Reports

The regular monthly financial reports for all funds are provided to Trustees for their review and information. Presented by Town Administrator Mica A. Lunt for informational-purposes only. Town Administrator Lunt directed Board Members and the public to the Town's website, Government tab and the "Financial Reports & Budgets" link where a copy of the budget versus actuals report for December 2025 and an explainer video are both posted.

7. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Justin Braziel. Chief Braziel was absent and designated Firefighter Wilk to present this report. In December, WVFD responded to 28 calls, five being in the Town limits. Mr. Wilk reported that they are having to replace one pump on a brush truck and need to replenish their replacement pumps. He also advised that Chief Braziel is implementing quarterly trainings and additional work nights. Chief Braziel is still working on getting information on new and replacement gear.

Police & Code Enforcement Report presented by Chief Ruben Ruiz. Chief Ruiz provided an overview of the Department's activity for December 2025, with full details shown in the below table. Chief Ruiz advised that December was productive with increased self-initiated activity. In December there were no family violence incidents, which provided more time for patrol activity. Chief Ruiz discussed additional neighborhood patrols in an effort to reduce mail and package theft. Chief Ruiz advised that the additional training in OLETS will allow them to conduct more checks on their own. Chief Ruiz's plans to revamp the Reserve Program include providing more equipment and better incentives to keep the program moving. Regarding community outreach, Chief Ruiz plans to add a program during Christmas to provide gifts and work with the WPS Agricultural Program. Finally, Chief Ruiz plans to work on accreditation during 2026.

WASHINGTON POLICE MONTHLY ACTIVITY CALL							
MONTHLY ACTIVITY CALL JULY - DEC 2025	July	August	Sept	Oct	Nov	Dec	
BUSINESS NEIGHBORHOOD SCHOOL PATROL			98	128	126	142	
SUSPICIOUS ACTIVITY / PROWLER					2	2	
REPORTS			9	13	9	6	
TRAFFIC STOPS			3	18	34	62	
CITATIONS			4	1	11	6	
VEHICLE WARNINGS			27	13	8	26	
WARNINGS WAITED					15	30	
JUVENILE CONTACTS							
PHONE CONTACTS			28	19	58	75	
CONTACT SUBJECT			17	30	25	72	
FOLLOW UP			9	8	8	11	
FIRE DEPT ASSIST			2	2	2	3	
LAW ENFORCEMENT ASSIST			3	1	3	3	
TRANSFERS			3	3	5	2	
OUT HANGUP / ABANDONED			3	3	5	2	
ARREST			4	3	2	3	
MOTORIST ASSIST			2	2	1	4	
ALARM CALLS			3	4	6	4	
COMPLAINTS			3	2		1	
ACCIDENTS			3	2			
ANIMAL CAUS DISTURBANCE			3	4		2	
MISSING PERSON / RUNAWAY			3	4		1	
WALFIRE CHECK			4	2	2	2	
SUICIDES ATTEMPTED COMMITED						2	
MENTALLY ILL						2	
LARCENY				1			
FRAUD				2		2	
DISTURBANCE				2			
UN-ATTENDED DEATH					1		
WARRANT							
KIDNAPPING							
FOLLOW UP			13	8			
WEATHER							
INDECENT EXPOSURE			7	7		4	
SPECIAL ASSIGNMENTS							
TRIC COMPLAINTS			6	4		3	
MEETINGS							
ASSAULT			9	17	14	12	
PAUPERWORK							
VANDALISM							
SCHOOL ZONE TRAFFIC			58	63	36	22	
MAINTENANCE				5	4	4	
CODE ENFORCEMENT			8	8	7	11	
CODE ENFORCEMENT FOLLOW UP			11	8	3	7	
WARRANT							
DOMESTIC				2	1		
VPO							
Patrol & calls for service			357	388	383	424	
TOTAL							

Town Clerk's Report presented by Town Clerk Kasey Lesher. Mrs. Lesher was not present at the meeting due to approved leave. Town Administrator Lunt advised that in December 2025, late penalties in the amount of \$1,389.18 were assessed, seven new customer accounts were created, and one court customer was removed from collections.

Administration Report presented by Town Administrator Mica Lunt. Mr. Lunt advised that the Memorial Park playground installation would begin later this week. He also advised that the Aclarian financial software implementation project was going well and on schedule to go live with the budgeting module by March 1 and do a clean cut over to all financial management with Aclarian at the start of the new fiscal year on July 1. Mr. Lunt has been covering both Town Administrator and Town Clerk responsibilities while Mrs. Lesher has been on approved leave. The State Auditor's Office has made numerous requests for additional information last week on the forensic audit that started in July 2024. The State Auditor's Office has continued not to provide any timeline or budget guidance regarding when the audit may be completed or how much it will ultimately cost the Town of Washington. The Town of Washington is now on Google, including Google Maps with a business page and on YouTube. We should be able to stream meetings to YouTube moving forward after the verification process is complete, and that should eliminate the black screen issue we have with using Facebook Live to publish meetings.

Mayor Siria advised that the State Auditor's Office was also reaching out to him regarding the audit period.

8. **Public Comments** (each speaker limited to three minutes). There were no public comments.

9. **Executive Session**

A. Board of Trustees may consider retiring into Executive session for the purpose of:

1. Consideration and discussion of personnel matters including the duties of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).
2. Consideration and discussion of the purchase, lease, acquisition, or appraisal of real property, namely an easement on Chickasaw Avenue.

Trustee Brennan moved to retire into executive section, and Trustee Andrews seconded the motion. All Trustees voted affirmatively and retired into executive session at 1913 hours.

At 1936 hours, Trustee Brennan moved to reconvene into general session, and Trustee Andrews seconded the motion. All Trustees voted affirmatively.

B. Consider and take any action deemed appropriate as a result of the Executive Session.

No action was taken as a result of the Executive Session.


10. Adjournment. Mayor Siria adjourned the meeting at 1937 hours.

These minutes were approved by the Board of Trustees on 2/10/2026

Attest:



Kasey Leshor or Mica Lunt
Town Clerk or Administrator



Joe Siria
Mayor