



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Monday, November 10, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:25 pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

None.

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Regular Meeting on October 14, 2025.

B. Approve the Minutes from the Town of Washington Special Meeting on October 22, 2025.

C. Approve the purchase of Rugged Laptops for the Washington Police Department.

Motion to approve the Consent Agenda as written by Brennan.

Second: Siria.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

5. Action Items



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- A. Consideration and possible approval, denial, postponement, or other action regarding the Cemetery Advisory Committee's recommendations to adopt Washington Cemetery Rules & regulations and hear an update on the work of the Committee.
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Mike Donovan addressed the Board as the Chairman of the Cemetery Advisory Committee; he stated that Brian McSorley as Vice Chairman and Amanda Bolser as Secretary. The committee had questions and concerns regarding a contact person after hours to which the Town Administrator explained that the afterhours phone number is listed on the Towns Website as well as a form for funeral homes and individuals to complete on the Towns Website that was created with input from local funeral directors that when submitted is emailed to 3 Town of Washington employees. Mike Donovan confirmed that this was common procedure for afterhours. It was also relayed to the Board that the Cemetery Advisory Committee voted No on the Cemetery Beautification Project. The Board members thanked the Committee for their time and effort in comparing other towns' rules and regulations and taking the best and applying it to what they submitted for approval as Washington Cemetery Rules and Regulations. The Board asked for input from the Cemetery Advisory Committee on a concern that had been brought to his attention regarding the care around headstones, whether weed-eat or spray around the stones. Mike Donovan, Chairman of the committee said that with his years of experience he could tell the Board that the use of chemicals to spray around the headstones was common practice but also recommended the use of mulching attachments to the lawn mowers to cut down on the dead grass. In response to questions about receiving financial information Vice Chairman Brian McSorley was directed to contact Town Administrator directly with specific requests.

Motion by Joel Siria to approve as written and thanks Mike Donovan and the members of this committee for their service to the community.

Second: Brennan.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

- B. Conduct a Public Hearing and consider possible approval, denial, postponement, or other action regarding an Ordinance Amending Chapter 15 Planning and Community Development, Article 2 Zoning, Section 15-23 and Article 3 Subdivision of Land and the Adoption of the Unified Development Code.
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Residents expressed strong opposition to the proposed UDC, stating it does not reflect the character or needs of the town and feels more suited to larger cities. Many requested that the UDC be delayed for 2–3 years and revised with community input. Concerns were raised about increased regulations, permit requirements, and fines, which residents believe restrict property rights and personal freedoms. There is a desire to maintain flexibility and avoid becoming like larger municipalities. Citizens voiced concerns about added costs from permits, fees, and fines, noting that these measures could make living in the town more expensive and burden elderly residents on fixed incomes. Some attendees felt the planning commission and town leadership did not adequately represent community interests. Residents emphasized focusing on practical improvements such as supporting local businesses and repairing streets and alleyways rather than implementing restrictive codes. Overall, attendees expressed frustration and a sense that the proposed changes are moving too quickly, potentially harming the town's identity and quality of life.

Motion: To Table indefinitely made by Andrews.

Seconded by: Brennan.

City Clerk Leshner requested guidance from City Attorney Treadaway as it is improper to table a matter indefinitely. A corrected Motion was then made by Trustee Siria.

Motion to table this matter to the January meeting and have the Planning committee review and resubmit at that time made by Siria.

Second: Brennan.

Votes:

Joel Siria: No

James Andrews: No

Tony Brennan: No

Motion was then made to Return the UDC to the Planning Commission to review and hold public hearing and gather public input. Then to submit to the Board of Trustees at the March 2026 Regular Meeting. Also requesting that the Planning Commission begin scoping the requirements to conduct a comprehensive review to go out for bid.

Seconded by: Brennan.

Votes:

Joel Siria: Aye

James Andrews: Aye



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Tony Brennan: Aye

Trustees voiced that they agree the current version of the UDC does not meet the Town of Washington's needs but wants to remind the community that the Town of Washington currently has no authority regarding Planning and Zoning.

C. New Business (if any)

None.

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

This item is for informational purposes only and is also available on the Town website under the Government tab, financial reports and budgets as well as a video presentation.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

WVFD had 10 calls for the month of October within the Washington city limits and 20 Out of town calls. Escorted the school 2 times for state games and had rescue on standby for 2 football games.

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement over the course of the month. 12 traffic stops, 5 citations, 7 warnings.

Town Clerk's Report presented by Town Clerk Kasey Leshner

- Late Penalties: \$2,920.51
- Customers Disconnected Due to Non-Payment: 6
- Permits Issued: 2
 - 1 Building Permit
 - 1 Redesign for Cedar Hills
- New Customers: 9, Existing Builds
- Cemetery Lots Sold: 1
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections 0
- Individuals Sent to Collections 9

Administrators Report presented by Town Administrator Mica Lunt



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Town Administrator Lunt provided an update on the progress toward the 2025 goals. He requested that the Board establish its goals for 2026 by the December meeting, or January at the latest, to allow timely implementation of objectives for the upcoming year.

Mayor Siria addressed the community, noting that 50 priorities were identified in January 2025 and that staff has worked diligently throughout the year to accomplish them. The mayor stated plans to engage the community for input on priorities for Washington in the coming year and expressed appreciation to the staff for their efforts

8. Public Comments (each speaker limited to three minutes)

None.

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

No Action

10. Adjournment Time: 7:55pm

Trustee, Joel Siria

Clerk, Kasey Leshner