



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Tuesday, December 09, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:08 pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Absent

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Proclamations or Presentations

Guiding Principles Recognition to Collin Hardcastle and Colin Vaughn

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Regular Meeting on November 10, 2025.

B. Approve a joint resolution by the Town of Washington Board of Trustees and the Washington Public Works Authority modifying the administrative freeze extended and established by Town of Washington Resolution 25-3.2 and Public Works Authority Resolution 25-3.1.

C. Approve the proposed 2026 meeting schedule for the Board of Trustees

D. Approve Planning Commissioner Mike Winn's reappointment for a three-year term.

E. Approve the receipt of an anonymous donation of \$20,000 earmarked for Cemetery use and approve an expense of \$11,670.00 for improving of the roadways in the Cemetery by McClain County District #2.

Motion to approve the Consent Agenda as written by Siria.



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Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

5. Action Items & Public Hearings

- A. Consideration and possible approval, denial, postponement, or other action regarding ordinance granting to Oklahoma Gas and Electric Company a franchise for the installation, operation and maintenance of an electric distribution system in the Town of Washington and the selling of electricity therein for a term of 25 years.
-

Presented by Todd Thompson.

The proposed 25-year franchise grants OG&E the right to produce, transmit, and distribute electricity within town limits and to use public streets and alleys for this purpose. The term aligns with the long lifespan of utility infrastructure. OG&E will pay the Town 3% of gross revenues from local electricity sales and provide free electricity annually for municipal buildings and traffic signals equal to 0.5% of the prior year's local kilowatt-hour sales. The Town retains the right to grant other franchises. OG&E must maintain its facilities to minimize traffic obstruction, indemnify the Town for negligence-related damages, and comply with Corporation Commission rate regulations. The franchise requires voter approval, with OG&E covering election costs. Franchise agreements solely address right-of-way access and do not govern service territories, renewable energy programs, or other community initiatives. Oklahoma law requires such a franchise when public rights-of-way are used by utilities.

Trustees held a brief discussion requesting that the presenter contact OG&E to inquire about the possibility of increasing the 3% revenue payment to the Town. They also asked for clarification on how the annual electricity credit may be applied—specifically, whether it can be used for the city park lighting accounts.

Motion by Joel Siria to table this to the January meeting to allow for Todd Thompson to obtain the answers to the Board of Trustee's questions.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye



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Tony Brennan: Absent

- B. Consideration and possible approval, denial, postponement, or other action regarding a resolution calling and holding an election in the Town of Washington for the purpose of granting a franchise to Oklahoma Gas and Electric Company for the installation, operation and maintenance of an electric distribution system and the selling of electricity therein for a term of 25 years.
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Motion by Joel Siria to table this to the January meeting to allow for Todd Thompson to obtain the answers to the Board of Trustee's questions.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

- C. Consideration and possible approval, denial, postponement, or other action regarding a resolution calling for a special election in the Town of Washington, Oklahoma, on February 10, 2026, for the purpose of submitting to the qualified electors of the Town of Washington the question of whether the Board of Trustees should renew the Emergency Medical Services Agreement with Wadley's EMS Inc. of Purcell; authorizing the Mayor to call the election by proclamation and requesting the McClain County Election Board to conduct the election.
-

Trustees discussed that holding the election will provide valuable input from the residents who would be directly affected by the agreement. The Board agreed that this will allow them to gauge public support and better understand whether voters wish to continue the service.

Motion to approve as written by Siria.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent



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- D. Consideration and possible approval, denial, postponement, or other action regarding the Town of Washington Board of Trustees moving to a five-member board and/or scheduling Work Sessions.

The Board discussed the possibility of transitioning to a five-member board. Trustees agreed to look further into this change, with a goal of implementing it in 2027. The Board also decided to begin holding mid-month Work Sessions starting in January. These sessions will be properly noticed to the public, include an agenda, and will be for discussion and educational purposes only—no official action will be taken. The intent of the Work Sessions is to allow the Board of Trustees to discuss upcoming matters in more depth and to encourage public participation and feedback before formal decisions are made in regular meetings. The Board expressed that this process will help ensure decisions reflect the needs and preferences of the community.

- E. New Business (if any)

None.

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator). This item is for informational purposes only and is also available on the Town website under the Government tab, financial reports and budgets as well as a video presentation.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

WVFD had 20 calls for the month of November.

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement over the course of the month. 34 traffic stops, 11 citations, 15 written warnings and 8 verbal warnings.

Town Clerk's Report presented by Town Clerk Kasey Leshner

- Late Penalties: \$1,588.87
- Customers Disconnected Due to Non-Payment: 0
- Permits Issued: 0
- New Customers: 1, Existing Builds
- Cemetery Lots Sold: 0
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections 0



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- Individuals Sent to Collections 0

Administrators Report presented by Town Administrator Mica Lunt

Town Administrator Lunt provided an update, reminding citizens to remain vigilant during the holiday season as thefts typically increase during this time, though there are no current concerns regarding violent crime in the community. He reported that staff held their first meeting with Aclarian, the Town's new government financial accounting software provider. Administrator Lunt is considering consolidating the Town's eleven separate bank accounts into a single pooled account, with separate funds managed internally under the same federal tax ID number. He also noted that the Planning Commission has begun the process of updating the Town's outdated zoning map, which will be a major project involving public hearings. Lastly, he discussed preliminary work on establishing the Town's 2026 goals and budget.

8. Public Comments (each speaker limited to three minutes)

None.

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

No Action

10. Adjournment Time: 7:02pm

Joel T. Siria

Joel T. Siria (Jan 20, 2025 11:15:44 CST)

Trustee, Joel Siria

Kasey Leshner

Clerk, Kasey Leshner