



**TOWN OF WASHINGTON**  
**BOARD OF TRUSTEES, SPECIAL MEETING**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

Type: Special Meeting

Date: Tuesday, July 22, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 4:01pm

2. Roll Call:

Chairman Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Absent

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

None.

4. Action Items

A. Discussion, consideration and possible approval, denial, postponement, or other action regarding the relationship and needs of the Washington Volunteer Fire Department and the Town of Washington.

Following extensive discussion between the Board of Trustees, Town Administrator, and members of the Washington Volunteer Fire Department (WVFD)—including Chief Braziel, Assistant Chief Taylor, and volunteer firemen Keith and Wansick—the WVFD formally requested that the Town of Washington consider covering the following ongoing expenses:

- WVFD Pension contributions
- Dues to the Oklahoma State Firefighters Association (OSFA)
- Monthly utility costs, including approximately:
  - \$300 to OGE
  - \$120 to ONG



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- \$45-\$55 to OEC Fiber
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Town Administrator Lunt requested that the WVFD provide specific amounts for the pension and dues. The Board and WVFD also expressed a mutual desire to collaborate and support the continued growth and effectiveness of the department. The Board recommended that the WVFD continue reviewing its budget to ensure all funds are properly allocated, including capital outlay, equipment depreciation, and a reserve fund. When the WVFD raised concerns about expectations from the Town, the Board and Town Administrator emphasized that open communication is the primary expectation. The Board relies on the WVFD's expertise to identify and communicate departmental needs and to ensure compliance with state and federal guidelines. Concerns were also raised regarding the adequacy of training funds. The Board clarified that internal budget transfers within the fire department could be managed by the Town Administrator. However, any proposed use of funds from other departments would require approval during a public meeting. Audience members voiced additional concerns, including county funding, reliance on forestry grants, and the operation of fire hydrants within the town. The Town Administrator assured attendees that county funds are designated solely for fire department use. The Board acknowledged that the forestry grant included in the budget may not yet have been awarded and asked the WVFD to continue reviewing and updating their budget accordingly. Regarding fire hydrants, the Town Administrator deferred to the Public Works Director, who had previously inspected the hydrants and contracted a company to perform necessary repairs. Of the six hydrants identified, five have been repaired, and the final repair—located in the Highlands/Lyla Glen Edition—is scheduled. The Public Works Director also noted that the contracted company offers a maintenance program used by other Oklahoma towns. This program would relieve the WVFD of hydrant maintenance responsibilities while ensuring consistent upkeep and functionality across the community.

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B. New Business (if any) None.

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Adjournment Time: 5:15pm

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Chairman, Joel Siria

Clerk, Kasey Leshner