



**TOWN OF WASHINGTON**  
**WASHINGTON, OK. 73093**  
**MINUTES**  
**204 N. MAIN ST.**

Type: Regular Meeting

Date: Tuesday, July 08, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:16pm

2. Roll Call:

Mayor Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

None.

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Meeting June 10, 2025.

B. Approve a Professional Service Agreement for ongoing work with Civic Dynamics.

No Discussion.

Motion: To approve as written by Brennan.

Second: Andrews.

Votes: Andrews: yes; Siria: yes; Brennan: yes.

5. Action Items

A. Consideration and possible approval, denial, postponement, or other action regarding a REAP Grant Priorities for the coming application period.

No discussion.

Motion: to Approve as written by Siria.

Second: Brennan.

Votes: Andrews: yes; Siria: yes; Brennan: yes.



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- B. Consideration and possible approval, denial, postponement, or other action regarding a selection of a delegate to the ACOG MPO (Metropolitan Planning Organization) Policy Committee.

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Discussion: The Primary delegate will be Tony Brennan with James Andrews and Joel Siria being alternates if Tony is unavailable.

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Motion: To approve by Siria with the Primary delegate as Tony Brennan and James Andrews and Joel Siria being alternates.

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Second: Andrews.

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Votes: Andrews: yes; Siria: yes; Brennan: yes.

- C. Consideration and possible approval, denial, postponement, or other action regarding setting a date for the Halloween Celebration.

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Discussion: Town Administrator Lunt provided the Board with the community feedback regarding their preference and informed the Board that the preferred date was Thursday the 30<sup>th</sup> of October having the most votes as preferred date.

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Motion: To approve as recommended for Thursday the 30<sup>th</sup> of October by Tony Brennan.

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Second: James Andrews

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Votes: Andrews: yes; Siria: yes; Brennan: yes.

- D. New Business (if any)

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None.

6. Financial Reports

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The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

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This item is for informational purposes only and is available on the Town of Washington's website.

7. Town Administrator, Staff, and Trustee Reports

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Fire Department Report presented by Chief Billy Simpson

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As of June we had 8 medical calls, 3 motor vehicle accidents, 1 oil field fire, 2 power line fires that resulted in trees catching fire, 1 grass fire, 1 illegal burning. 16 total, 7 within city limits. The rain will help for July. A couple of other issues I want to hit on; heat related incidents, with Summer coming on things like that, staying dehydrated, having difficulties with dispatch system it looks like we will start having to pay for dispatch services, the sheriff's office is no longer going to be paying for those so we will end up paying about \$311 a month, turn around just about under \$4,000 a year for dispatch



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services that includes a bit of everything. I know that the police department pays just under around \$500 I believe. We are able to manage that fairly well. The other things that have been brought up, tall weeds and things like that, we have to be able to get around our hydrants, to see them, to see our signs, things like that. We tell everyone their weeds need to be brought down. It's not only a fire code violation but a city ordinance. The fire code brings it beyond city limits and you can be written a citation for that. The other things is that y'all talked about the reap grant and things like that. We have tested some of our fire hydrants recently and we have issues, some of my guys have went out looked at hydrants, done inspections and things like that as we are supposed to with state law. Half, I say half, I'll have a list to tell exactly but any hydrant that has a white top on it is not in service for the city limits. That can be anywhere from hydrants leaking, and caps not being put on correctly to anything to do with the fire hydrant making it inoperable and not being able to be used for firefighting purposes. So, any hydrant that has white paint on top of it whether it's in city limits or outside of city limits it is inoperable and we are not able to use it. You guys were talking about the REAP grant and things like that, I didn't know about it. Maybe we could use the REAP grant to replace our hydrants. The one at the school I know is 30 years old, don't know if you can get replacements kits for it. We have hydrants that are leaking from the bevel, evidentially hydrants that aren't being shut off, or being able to shut the water off, we have o rings hanging out of hydrants. Several other issues but like I said, painting those white and getting with the city again and giving them another list of what hydrants are not capable. I know we provided one prior to that was before other administration. Joel: Do you guys have an inventory list of all our/your hydrants and then of that list you could say if one was operable, or inoperable. Brennan: Is there a checklist that goes along with that too, with each hydrant when it needs to be inspected, i.e. every... Chief Simpson: State laws says that I am to inspect them every 2 years. It just says the inspection is supposed to be done so we can inspect but that's all we can do. I know that some of our hydrants have been leaking for years we've got issues with several of them. Andrews: Are they leaking underground? Chief Simpson: No above ground I mean we've got them coming out of stems, we've got them coming out where the flanges are, we've got them coming from underground. You know. There's hydrant issues. Brennan: Whom is the authority once we put the work order in to fix them? Chief Simpson: You guys. Siria: What about those that are in county district? Do we have any hydrants that are outside of city limits? Sorry, do we have any hydrants that are serviced by Town of Washington Water outside of the incorporated area? I'm assuming there are lines that go over to the county side like Purcell and Blanchard, would Purcell and Blanchard be responsible for those hydrants?



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Chief Simpson: Purcell, Blanchard doesn't have any hydrants that would be with our fire district. Goldsby has a few but they, I hadn't. We flushed everything outside of city limits about a year ago and done our 5 year p o static testing and everything like that and because of our water crunch as of last year we flowed our hydrants and we're still getting a lot of dirt. I have pictures of filling up a truck and dumping it out and we have a ton of dirt in the bottom. We are trying to flow that out so were not messing up pumps and things like that. But, ultimately it's there. Brennan: How many hydrants do we have in the Town of Washington, do you know off the top of your head? Chief Simpson: No. Brennan: How many are inoperable right now? Simpson: I'd have to go back through and look. Brennan: Can we get a list of those that are inoperable? Simpson: As soon as I get a, as soon as the town stuff is done, I will. We have hydrants that are inoperable outside city limits just due to them not being hooked up things like that. So, even if can dig into my old list the problem is I don't want to dig into my old list and send it to everybody and one of those hydrants be the one by the fire department it was redone 2 years or a year ago so, that one was redone so that list was probably prior to that. So, I don't want to say that a hydrant is inoperable, that's not. Andrews: When do you expect that list to be complete. Simpson: whenever I can get more time to do it. I'm just being honest. Siria: 30 days, 60 days? Simpson: Hopefully we can get it done in the next 30 days I mean I've been working on finishing out a grant today, I've ran 3 calls search and rescue, done a medical call and a fire alarm call. I just did one more call while I've been in here . I try to do as much as I can. But once again I've told y'all it's a volunteer position and I'm doing everything I can. Andrews: I didn't mean it that way. Simpson: No, I understand, I didn't take it like that. The point of it is we're working on it. With the freedom weekend stuff wrapping up should have a lot more time to work on a few other issues and things going on. Andrews: The ones at the school now operational? Simpson: No, the one in front of the high school that B&H is sucking off of is not, the caps been messing up on it for a little while. And then the one in front of the new part of the school that they built up and have the weeds in stuff around those need to be removed but it has o rings hanging out of it and me not being able to pull a hydrant apart to find out exactly where those o rings came from I'm calling it inoperable because if I open it up and something happens and I cant shut it then we have issues. Andrews: It could just be the caps as far as the o rings concerned? Simpson: No. its got to be internal, its wrapped around the stem. So, it may be 100% fine but if I take it off and it doesn't shut off. Andrews: We need to get someone to check them out ASAP. Simpson: right. So, but that's one of the only other concerns I have. Do any of y'all have any questions for me. Brennan: Yeah, get us that information and we will get them fixed. Simpson: Weve been working on it. With our water issues



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and the everything we are trying to not do it all at once. But I also can't, I try to break it up but it doesn't always happen like that. Brennan: If you could try to prioritize it in your estimation what would be most important to least important. I understand they are all important. However, this is what we would fix first. Simpson: The schools. So, our station smart system I don't care for it. But it's a software issue that makes it difficult that I almost have to have three lap tops three different computers running how they actually categorize each of the fire hydrants. Brennan: I'm not looking for a deep dive. I'm looking for a this is most important, this is the bottom type of things. Simpson: I can do that.

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#### Police and Code Enforcement Report presented by Chief Ruben Ruiz

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36 Traffic stops, 4 Citations, 32 warnings, 2 juvenile contacts, 8 phone contacts, 10 contacts, 4 follow ups, 3 fire assists, 2 motorist assists, 1 alarm calls, 2 accidents, 2 animal complaints, 1 extra patrol, 6 special assignments, 2 misc. calls, 10 code enforcements, code follow-up 3. We took some vacation time. Code Enforcement is still ongoing within each zone. Fireworks went well, we had a lot of people in. Body cameras are now up and running. Digiticket first meeting completed, we have another meeting scheduled for the next step. We are getting more heat related medical calls with the summer heat. Drink enough water and take breaks. Try to get your outdoor things done early in the morning or late in the evening when it's a little cooler if possible. Lidar radar ordered. Do you have any questions or concerns? Siria: There was a post on social media about a dog being drugged, do you have an update? Ruiz: I reached out to the young lady that posted that and haven't heard back from her yet. Andrews: Was any of that confirmed? The vet confirmed that there was an issue with the dog, but I couldn't tell you if it was ingested or injected. We are working on it. We depend on the public, if you see something, say something.

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#### Town Clerks Report presented by Kasey Leshner

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- Attended OMCCA Conference in Stillwater.
- Attended OML WiMG meeting and submitted my application for the planning committee.
- Jayhawk integration completed.
- Nexbillpay integration completed and is live for our customers to access via the town website. This portal will provide them with options they did not have previously. Such as, enrolling in paperless, auto pay, text to pay and notifications directly from the portal. Within the auto pay function I do also want to point out that before you could only enroll in autopay with a checking account, but you are now



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able to keep a card on file to use for your method of payment. Customers who have more than one account are also able to link their accounts now, so they do not have to log in to a different account to view their other bills.

- Late penalties: 106 Customers Total: \$1,170.56
- Customers Disconnected due to Non-payment: 1
- Permits Issued: 4: 1 Building Permit, 1 HVAC Permit, 1 Storm Shelter and 1 Vendor
- New Customers: (Existing Builds) 7
- Cemetery Lots Sold: 0
- Customers Removed from Collections: 0
- Individuals Sent to Collections for Citations: 9 Total: \$2,165.25
- I followed up with the landscaping company that I had mentioned in the previous meeting but, unfortunately, the conversation didn't go as planned. Despite explaining in detail at our initial meeting that we are looking for a big picture plan we could approach in small, manageable phases, with the goal to be to improve the space in a meaningful and sustainable way they indicated they wouldn't be able to assist further without concrete budget numbers or a financial commitment. At this point I will continue to focus on developing contacts that will bring their experience and expertise to this project.

### Town Administrators Report presented by Mica Lunt

I want to thank Delia Beller of Cole and Kara Cook of Goldsby who organized the softball tournament that occurred on freedom weekend that generated money for the WVFD and the Cole Aux., they did a great job of that, we really appreciate their efforts. Our staff are currently engaging in a leadership, management, supervision and followership training program we have completed 2 of those modules and that training is ongoing. I was able to get our UEI and Cage number renewed, those are big, long government applications that you must have to apply for federal grants, and they are reviewed annually. We are going to be in audit mode and working with our third-party auditor to get our audit done as quickly as possible to help get our application for the loans for the water tower as well as this will be the first time to my knowledge the Town of Washington has ever had an actual audit done versus and agreed upon procedures report. Chickasaw Nation for help in our street sealing project on Clearview, Dean, Lyla Glen and Casey Ln. and we are waiting to hear back, if you drive down those streets and see those cracks those cracks will get bigger and bigger and eventually turn into pots holes and so forth, the only way to treat that is with the sealing program and 34000 to treat those streets. We are looking for a way to fund that. I applied for a OneOK grant for



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our playground, if that comes through, we'll be able to potentially divert our REAP resources elsewhere. Or double dip which is not a problem. I did send out a reminder about getting the NIMs training complete so please make sure that you do that.

Trustee Comments: Brennan: Chief Simpson, when you were talking about dispatch is that county wide to your knowledge? Simpson: Its Fire Department wide. Brennan: Is that a county or state thing? Simpson: No, McClain County Sheriff's office is no longer going to pay for our dispatch, so it must come out of our funding. Brennan: So, it's from the county. Simpson Well it's from Purcell, Purcell dispatches us, we will have to pay Purcell like Ruben does for the police department. Brennan: I just wondered if there was anyone else affected by this. Simpson: 8 out of 11 fire departments will fall under this and it has been divided equally between the eight departments.

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Executive Session

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A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

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B. The council may consider and take any action deemed appropriate as a result of the Executive Session.

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No action was taken.

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8. Adjournment Time: 6:54pm

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Trustee, Joel Siria

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Clerk, Kasey Leshner

*Joel Siria*  
*Kasey Leshner*