



MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees
Tuesday, December 3, 2024 6pm
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Mayor & Trustee Joel Siria _____

Trustee Duane Branham _____

Trustee Tony Brennan _____

3. **Pledge of Allegiance, Proclamations, & Presentations**

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

4. **Consent Agenda**

A. Approve the Minutes from the Town of Washington Regular Meeting on November 12, 2024.

B. Approve a Resolution Adopting a Vision Statement, Mission Statement, and Core Values and a Logo/Town Emblem.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

5. **Action Items**

A. Consideration and possible approval, denial, postponement, or other action regarding a presentation by Wadley's EMS from Jackie Wadley.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

B. Consideration and possible approval, denial, postponement, or other action regarding the 2025 dates for Regular Board of Trustee Meetings for the Town of Washington.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

C. Consideration and possible approval, denial, postponement, or other action regarding:

- i. an ordinance to change the current \$0.04 excise tax to \$0.05; and
- ii. a resolution notifying the Secretary of the McClain County Election Board of a Special Election regarding increasing the excise tax rate from \$0.04 to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and
- iii. an election proclamation regarding the change of the excise tax rate from \$0.04 to \$0.05.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- D. Consideration and possible approval, denial, postponement, or other action regarding the appointment of members to the Town of Washington Planning & Zoning Commission.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- E. New Business (if any)

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

6. **Financial Reports**

The regular monthly financial reports for all funds are provided to Trustees for their review and information. (presented by Town Administrator Mica A. Lunt)

This item is for informational-purposes only.

7. **Correspondence**

The following correspondence is provided to council for their review and information:

- A. None

8. **Town Administrator, Staff, and Trustee Reports**

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Billy Simpson
Police & Code Enforcement Report presented by Chief Ruben Ruiz
Public Works Report presented by Public Works Director TR Leshner
Town Clerk's Report presented by Town Clerk Kasey Leshner
Administration Report presented by Town Administrator Mica Lunt

9. **Executive Session**

- A. Board of Trustees may consider retiring into Executive session for the purpose of:

Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

- B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

10. **Adjournment** Time _____

This agenda was filed in the office of the Town Clerk and posted at 4:49 PM NOV. 26, 2024, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Kasey Leshner, Town Clerk.



Town Clerk