



**TOWN OF WASHINGTON  
PUBLIC WORKS AUTHORITY  
204 N. MAIN ST.  
WASHINGTON, OK. 73093  
MINUTES**

Type: Regular Meeting

Date: Tuesday, August 12, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 7:30pm

2. Roll Call:

Chairman Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Absent

3. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting July 08, 2025.

Motion: To approve as written by Andrews.

Second: Siria

Votes: Andrews yes; Siria yes; Brennan

4. Action Items

A. New Business (if any) None

Motion: To approve as written by Siria.

Second:

Votes: Andrews yes; Siria yes; Brennan

5. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent events and projects, including events of interest and the general operations of the Public Works Authority.

Public Works Report presented by Public Works Director T.R. Leshner

Public Works Monthly Report -- July 2025



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**Grounds Maintenance**

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- Community Center: Mowed weekly on 7/7, 7/14, 7/21, and 7/28
  - Cemetery: Mowed twice
  - Other Areas: Mowed sewer lagoons and police gun range
  - Roadside Cleanup: Removed large brush pile dumped on cemetery road
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**Water System & Infrastructure**

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- Inspections: Completed 29 total inspections
  - 811 Locates: Fulfilled 49 locate requests
  - Draw Down Tests: Performed quarterly draw down tests on all wells
  - Water Leak Repair: Repaired leak at 324 W. Oakland on 7/3
  - Hose Bib Replacement: Installed new hose bib in Well #3
  - DEQ Water Sampling: Successfully completed all mandatory DEQ samples scheduled for July
  - Free Board Measurement: Measured sewer lagoons per DEQ requirements
  - Hydrant Testing: Tested 35 hydrants
  - Service Coordination: Arranged repairs for non-functioning hydrants
  - Hydrant Repairs (7/22):
    - All malfunctioning units repaired except:
    - Hydrant #3: Pending thread replacement
    - Hydrant #27: Awaiting part delivery for final repair
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**Other Infrastructure Tasks**

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- Placed 4 bags of Quick Cret in the wash on Carter Street
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**Cemetery Services**

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- Grave Digging: Dug 4 graves
  - Funeral Assistance: Helped with 4 funerals
  - Water Usage: Currently the Town of Washington has an average daily demand of 84k gallons with currently no strain on our system but, usage has gone up.
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Adjournment Time: 7:34pm

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Chairman, Joel Siria

Clerk, Kasey Leshner