



MEETING MINUTES

Town of Washington Board of Trustees
Tuesday, December 3, 2024 6pm
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order:** The meeting was called to order by Mayor Siria 1808 at hours.
2. **Roll Call:** The following members were present. Mayor/Trustee Joel Siria, Trustee Duane Branham, and Trustee Tony Brennan.
3. **Pledge of Allegiance, Proclamations, & Presentations**
 - A. Pledge of Allegiance
 - B. Public Comment (each speaker limited to three minutes). No one addressed the Board.
4. **Consent Agenda**
 - A. Approve the Minutes from the Town of Washington Regular Meeting on November 12, 2024.
 - B. Approve a Resolution Adopting a Vision Statement, Mission Statement, and Core Values and a Logo/Town Emblem.

Trustee Branham made a motion to approve the consent agenda, which was seconded by Trustee Brennan. All three Trustees voted in favor of the motion.

5. **Action Items**
 - A. Consideration and possible approval, denial, postponement, or other action regarding a presentation by Wadley's EMS from Jackie Wadley.

Mr. Wadley provided an overview of service provided to the Town of Washington. Key points included: 1) EMSTAT has never been mutual aid requested for service in the Town of Washington; 2) \$10 monthly flat fee covers all household members including transport to the appropriate nearest hospital, transport from the hospital if physician ordered, transport from anywhere within the Wadley EMS coverage area; 3) transports outside the coverage area are not covered by the membership nor are transports to physician's offices; 4) members don't pay copays or insurance but Wadley's does collect insurance payments; 5) year-to-date Wadley's has made 18 calls for service within the Town of Washington limits. Trustee Brennan asked if drivers have had any trouble locating calls for service. Mr. Wadley advised they have not had any issues.

No action was taken.

6. Consideration and possible approval, denial, postponement, or other action regarding the 2025 dates for Regular Board of Trustee Meetings for the Town of Washington.

The Board was presented with staff recommended dates for the 2025 Regular Meetings as follows: January 14, 2025, February 11, 2025, March 11, 2025, April 8, 2025, May 13, 2025, June 10, 2025, July 8, 2025, August 12, 2025, September 9, 2025, October 14, 2025, Monday, November 10, 2025 *** (moved from 11/11/25 due to Veteran's Day)***, December

9, 2025. Trustee Branham made a motion, which was seconded by Trustee Brennan to adopt the schedule as presented. All three Trustees voted in favor.

- C. Consideration and possible approval, denial, postponement, or other action regarding:
- i. an ordinance to change the current \$0.04 excise tax to \$0.05; and
 - ii. a resolution notifying the Secretary of the McClain County Election Board of a Special Election regarding increasing the excise tax rate from \$0.04 to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and
 - iii. an election proclamation regarding the change of the excise tax rate from \$0.04 to \$0.05.

After a brief explanation by staff and discussion by the Board, Trustee Branham made a motion to approve each item as written and presented with an effective date for the new tax rate, if approved by voters, to be July 1, 2025, which was seconded by Trustee Brennan. All three Trustees voted in favor of the motion.

- D. Consideration and possible approval, denial, postponement, or other action regarding the appointment of members to the Town of Washington Planning & Zoning Commission.

Mayor Siria presented the nominees as recommended by staff for staggered appointments as follows:

- David Briscoe, three-year term (expiring December 2027)
- Heath Massey, three-year term (expiring December 2027)
- June Sherrell, two-year term (expiring December 2026)
- Ricky Reed, two-year term (expiring December 2026)
- Michael Winn, one-year term (expiring December 2025).

Trustee Branham made a motion to approve the appointees, which was seconded by Trustee Brennan. All three Trustees voted in favor of the motion.

- E. New Business (if any)

None.

6. Financial Reports

The regular monthly financial reports for all funds are provided to Trustees for their review and information. (presented by Town Administrator Mica A. Lunt)

This item is for informational-purposes only.

7. Correspondence

The following correspondence is provided to council for their review and information:

A. None

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Administration Report was presented by Town Administrator Mica Lunt. He provided a brief overview of the budget and directed citizens where they could review detailed budget information online.

Fire Department Report was presented by Chief Billy Simpson. He explained that the WVFD got a SAMS number for grants; secured funding for expansion of the FD, received thermal imaging cameras, was awarded a grant for \$472,000 for a pumper tanker largely due to help from Kara Cook, Town Administrator from Goldsby, concluded an ISO Audit and should receive the new/updated rating in about three months. Chief Simpson went over calls for service statistics for 2024, and advised they are attempting to work with McClain County Emergency Management on funding for the outdoor warning sirens. WVFD will start a Firefighter I class next year to assist with training.

Police & Code Enforcement Report presented by Chief Ruben Ruiz. Chief Ruiz discussed monthly calls for service statistics and advised that there have been an increase in fraud related calls for service, which is common for the season. He encouraged citizens to be aware of their credit reports and phishing related texts and emails about delayed packages.

Mayor Siria recognized the late, former Town Attorney Greg Dixon for his service to the Town of Washington.

9. Executive Session

A. Board of Trustees may consider retiring into Executive session for the purpose of:

Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

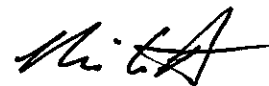
Mayor Siria moved to retire into Executive Session at approximately 1856 hours. The motion was seconded by Trustee Branham. All three Trustees voted in favor of the motion.

Mayor Siria reconvened the meeting into Regular Session at approximately 1950 hours.
Branham

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

No action.

10. Adjournment: The meeting was adjourned by Mayor Siria at 1951 hours.



Mica A. Lunt, Town Administrator

