



MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees
Thursday, February 13, 2025 6pm (or immediately following the Public
Works Authority Meeting)
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Mayor & Trustee Joel Siria _____
Trustee Duane Branham _____
Trustee Tony Brennan _____

3. **Pledge of Allegiance, Proclamations, & Presentations**

- A. Pledge of Allegiance
- B. Public Comment (each speaker limited to three minutes)

4. **Consent Agenda**

- A. Approve the Minutes from the Town of Washington Regular Meeting on January 12, 2024.
- B. Approve an ORWA Delegate and Nomination Form
- C. Approve a resolution accepting a REAP grant Award of \$45,000 for the Senior Citizens Center
- D. Approve an Ordinance amending Chapter 1, Article 3, Section 1-44 Municipal and Regional Planning Commission, Local Capital Improvements Planning Committee
- E. Approve an Ordinance amending Chapter 1, Article 3, Section 1-45 Zoning Board of Adjustment; Floodplain Variance Appeals Board
- F. Approve an Ordinance amending Chapter 13 adding Section 13-23 Health and Public Welfare providing for regulations related to smoking, tobacco, and vapor use
- G. Approve an Ordinance amending Chapter 1, Article 13, adding Section 13-24 Youth Access to Tobacco"
- H. Approve a resolution adopting by reference the Trust Indenture titled "Oklahoma Municipal Retirement Fund"
- I. Approve a resolution for a request for an extension by Washington Public Schools regarding fire suppression solutions.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

5. **Action Items**

- A. Consideration and possible approval, denial, postponement, or other action regarding an Ordinance amending Chapter 1, Article 3, Sections 1-31 through 1-48 Officers, Employees, Boards and Commissions and amending Article 4, Section 1-70 Purchasing and Sales Procedures that authorizes the Town Administrator to approve certain purchases.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- B. Consideration and possible approval, denial, postponement, or other action regarding feedback to the Washington Volunteer Fire Department for their Annual Independence Day Celebration dates and planning committee members.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- C. Consideration and possible approval, denial, postponement, or other action regarding an ordinance adopting an employee retirement system, defined contribution plan, and providing retirement benefits.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- D. Consideration and possible approval, denial, postponement, or other action regarding a permanent change to the Town's operating hours from 7a-5:30p to 7:30a-5:30p.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- E. Consideration and possible approval, denial, postponement, or other action regarding the adoption of the Best Practices Handbook for the Town of Washington Board of Trustees and the Washington Public Works Authority Trustees.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- F. Consideration and possible approval, denial, postponement, or other action regarding the rehabilitation of Memorial Park.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

- G. New Business (if any)

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

6. Financial Reports

The regular monthly financial reports for all funds are provided to Trustees for their review and information. (Presented by Town Administrator Mica A. Lunt)

This item is for informational-purposes only.

7. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Billy Simpson
Police & Code Enforcement Report presented by Chief Ruben Ruiz
Town Clerk's Report presented by Town Clerk Kasey Leshner
Administration Report presented by Town Administrator Mica Lunt

8. Executive Session

A. Board of Trustees may consider retiring into Executive session for the purpose of:

Consideration and discussion of personnel matters including the duties of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

Consideration and discussion of personnel matters including the employment, discipline, duties, discharge, and/or promotion of the Civil Defense Director, in accordance with 25 O.S. Section 307(B)(1).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

9. Adjournment Time _____

This agenda was filed in the office of the Town Clerk and posted at _____, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Mica Lunt, Town Administrator.

Town Administrator



**TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Type: Regular Meeting

Date: Tuesday, January 14, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:03pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee Duane Branham: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. The Pledge of Allegiance

B. Public Comment (limited to three minutes)

None.

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Regular Meeting on December 3, 2024.

B. Approve the Minutes from the Town of Washington Special Meeting on December 20, 2024.

C. Approve a Joint Resolution with the Town of Washington Public Works Authority to establish a set of policies and procedures regarding victims of domestic violence and ordinarily required utility deposits in compliance with state law.

D. Approve an Agreement between the Town of Washington and the Oklahoma Department of Transportation regarding sidewalk construction for the TAP grant.

Motion: Duane Branham



**TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

5. Action Items

- A. Consideration and possible approval, denial, postponement, or other action regarding a Resolution amending the FY 24-25 Budget.

Motion: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

- B. Consideration and possible approval, denial, postponement, or other action regarding 2025 Goals for the Town of Washington.

Mayor Joel Siria and Town Administrator Mica Lunt went over the 2025 Goals for the Town of Washington but no action was taken.

- C. Consideration and possible approval, denial, postponement, or other action regarding Help To Others (H2O) in Partnership with Delta Community Action.

Motion: Duane Branham to approve as written.

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

- D. New Business (if any)

None.

6. Financial Reports



**TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).
This item is for informational purposes only.

7. Correspondence (A)

A. None.

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming projects, including events of interest and the general operations of the town. No action will be taken.

Fire Chief, Billy Simpson gave a report on the Fire/Medical runs and their comparison to the previous year.

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement over the course of the month, notified the Board that the Christmas parade went well and thanked the Town Administrator for his assistance on helping professionalize the PD with marked vehicles, body cams, bullet proof vests and state of the art tasers and is looking forward to continuing working with him.

Town Clerk, Kasey Leshner gave an update regarding the new utility, court and cemetery software installation tentatively to begin mid-February, an update on the feedback provided to her regarding the Fenix portal for water meters, provided an update regarding the previous concerns from citizens regarding street labeling and streetlights, and an update on the new trash collection schedule.

Town Administrator, Mica Lunt provided updates regarding recent and upcoming events and projects, including a brief overview of the budget and again directed citizens where they could review a detailed video on the budget information.

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of: Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. The council may consider and take any action deemed appropriate as a result of the Executive Session.

Motion to enter Executive Session: Duane Branham

Second: Tony Brennan



**TOWN OF WASHINGTON
BOARD OF TRUSTEES**

**204 N. MAIN ST.
WASHINGTON, OK. 73093**

MINUTES

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

No action was taken.

Motion to reenter Regular Meeting: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

10. Adjournment: 7:13 pm



Board of Trustees Agenda Item Summary

Meeting Date: February 13, 2025

Submitted by: Mica A. Lunt, Town Administrator

AGENDA ITEM TYPE:

☒ Consent

☐ Discussion & Possible Action

☐ Discussion Only

☐ Public Hearing

Agenda Item Title

ORWA Director Nomination Form

Attachments (if any; file names shall correspond to the attachment)

ORWA Delegate & Nomination Form

Summary

ORWA has requested a delegate credential and a nomination of a director for our region.

Recommendation

Staff recommends that Mayor Siria serve as the delegate for the Town of Washington and that Larry Bogges, who is seeking reelection is nominated. The form has been drafted with this information for your review.

THIS NEEDS TO BE ON YOUR FEBRUARY MEETING AGENDA!

COMPLETE AND RETURN THIS PAGE BY MARCH 3, 2025!!

NOTE: Your System Membership must be paid, and form completed in full. (No exceptions)

By mail to: ORWA – Director Nominations, 1410 S.E. 15th St., OKC, OK 73129

By email to: sjohnson@orwa.org, Subject: "Director Nominations"

**Oklahoma Rural Water Association
55th Annual Meeting, April 23, 2025**

DELEGATE CREDENTIAL

NOTE: Each ORWA member system must designate its voting delegate and alternate delegate by credential. That credential should be signed by the member system's Chairman and Secretary and returned to the ORWA office.

Name of Member System: Town of Washington

County: McCain

Name of Delegate: Joel Siria, Mayor

Name of Alternate Delegate: N/A

The above-named delegate or alternate is authorized to make a nomination for a director to serve on the ORWA Board of Directors and to cast the official vote for the above-named member system during the ORWA Annual Meeting.

Chairman: _____ Secretary: _____

**NOMINATION OF DIRECTOR
Region 3**

NOTE: Each properly designated delegate representing an ORWA member system may nominate a director to be considered by the ORWA Governance Committee in preparation of a slate of candidates to be voted on at the Annual Meeting. Director nominations must be received by March 3rd.

Current Region 3 Director (term expiring): (Larry Bogges & [New Director])

FOR THE 4-YEAR TERM:

- ☒ I nominate for re-election Larry Bogges, Region 3 Director currently serving to a 4-year term.
☐ I nominate the following person to serve as Region 3 Director for a 4-year term:

Nominated Directors Name: _____

FOR THE 1-YEAR TERM:

- ☐ I nominate the following person to serve as Region 3 Director for a 1-year term:

Nominated Directors Name: _____

Delegate Signature: _____



Resolution ____-2025

A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, ACCEPTING A REAP GRANT AWARD OF \$45,000 AND ESTABLISHING AUTHORITY TO MANAGE THE GRANT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

Whereas, The Town of Washington and the Washington Senior Citizens Center partnered together and applied for a \$45,000 ASCOG REAP Grant that was awarded 12/12/24; and,

Whereas, Awarded grant funds are to be used for the replacement of several appliances at the Senior Citizens Center and may be accessed on a reimbursement basis; and,

Whereas, a grant administrator with appropriate authority is needed to manage this grant, submit reimbursement requests, and properly administer the grant funds: NOW,

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON AND BY THE WASHINGTON PUBLIC WORKS AUTHORITY, STATE OF OKLAHOMA:

Section 1. Assignment of Grant Administrator. Town Administrator Mica Lunt is hereby authorized to administer the grant as awarded and has full approval to submit reimbursement requests and ultimately reimburse the Washington Senior Citizens Center for funds expended in accordance with this grant.

Section X. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except that the effective date provision shall not be severable from the operative provisions of this Resolution.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 20____.

TOWN OF WASHINGTON

Joel Siria, Mayor

ATTEST:

Name of Current City Clerk, City Clerk

TOWN OF WASHINGTON ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF WASHINGTON, OKLAHOMA, AMENDING CHAPTER 1 (ADMINISTRATION), ARTICLE 3 (OFFICERS, EMPLOYEES, BOARDS AND COMMISSIONS), SECTION 1-44 (MUNICIPAL AND REGIONAL PLANNING COMMISSION; LOCAL CAPITAL IMPROVEMENTS PLANNING COMMITTEE), SUBSECTION 1; PROVIDING FOR SEVERABILITY, AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

That Chapter 1, Article 3, Section 1-44(1) of the Municipal Code of the Town of Washington shall be amended and hereafter read in its entirety as follows:

SECTION I. AMENDMENT

1. There is hereby created a Municipal Planning Commission to serve as an advisory board for the Town of Washington, Oklahoma, to be composed of at least five (5) voting members. The Mayor and the Town Clerk-Treasurer shall serve as ex-officio members of said Commission, without voting powers. (See Chapter 15, this Code of Ordinances.) The Washington Municipal Planning Commission shall operate pursuant to and in accordance with the Oklahoma Local and Regional Capital Improvement Planning Process Act. 62 O.S. § 910, et seq.

(Subsections 2-7 shall remain unchanged)

SECTION II. REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION III. SEVERABILITY

If any part of this Ordinance shall be held to be invalid or ineffective, the remaining portions shall not be affected.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington, Oklahoma, on the _____ day of _____ 2025.

SIGNED by the Mayor of the Town of Washington on the _____ day of _____ 2025.

Joel Siria, Mayor

ATTEST:

_____, Town Clerk

Approved as to form this ____ day of _____ 2025.

Municipal Attorney

TOWN OF WASHINGTON ORDINANCE NO. _____

AN ORDINANCE OF THE TOWN OF WASHINGTON, OKLAHOMA, AMENDING CHAPTER 1 (ADMINISTRATION), ARTICLE 3 (OFFICERS, EMPLOYEES, BOARDS AND COMMISSIONS), SECTION 1-45 (ZONING BOARD OF ADJUSTMENT; FLOODPLAIN VARIANCE APPEALS BOARD), BY ADDING SUBSECTION 4; PROVIDING FOR SEVERABILITY, AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

That Chapter 1, Article 3, Section 1-45 of the Municipal Code of the Town of Washington is hereby amended to include Subsection 4, which shall hereafter read in its entirety as follows:

SECTION I. AMENDMENT

4. Notice of public hearing before the Washington Zoning Board of Adjustment and/or Floodplain Variance Appeals Board shall be given pursuant to 11 O.S. § 44-108.

SECTION II. REPEALER

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION III. SEVERABILITY

If any part of this Ordinance shall be held to be invalid or ineffective, the remaining portions shall not be affected.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington, Oklahoma, on the _____ day of _____ 2025.

SIGNED by the Mayor of the Town of Washington on the _____ day of _____ 2025.

Joel Siria, Mayor

ATTEST:

_____, Town Clerk

TOWN OF WASHINGTON ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 13, (OFFENSES), ADDING SECTION 13-23, TO BE ENTITLED "HEALTH AND PUBLIC WELFARE", PROVIDING FOR REGULATIONS RELATING TO SMOKING, TOBACCO AND VAPOR USE; PROVIDING DEFINITIONS; REQUIRING SIGNAGE; PROVIDING FOR PENALTIES AND ENFORCEMENT; DECLARING INTERPRETATION AND FINDINGS; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

WHEREAS, 18.9 percent of adults in Oklahoma smoke; and

WHEREAS, tobacco use is the leading preventable cause of death, killing more than 7,500 Oklahomans every year; and

WHEREAS, tobacco use can cause disease in nearly all organ systems, and is responsible for 87 percent of lung cancer deaths, 79 percent of all chronic obstructive pulmonary disease deaths, and 32 percent of coronary heart disease deaths; and

WHEREAS, studies show separate smoking areas or rooms, air filters, and ventilation systems are insufficient to protect nonsmokers from secondhand smoke indoors; and

WHEREAS, according to the United States Surgeon General, there is no risk-free level of exposure to secondhand smoke; and

WHEREAS, nearly 50,000 nonsmokers die each year in the United States as a result of exposure to secondhand smoke; and

WHEREAS, using vapor products or smokeless tobacco products is not safe; and

WHEREAS, research has found that aerosol from vapor products contains chemicals known to cause cancer, birth defects, or other reproductive harm and vapor products may involuntarily expose children, youth, pregnant women, and other bystanders to aerosolized nicotine;^{10,12,13} and

WHEREAS, smokeless tobacco use increases people's risk of heart disease, stroke, and cancer, specifically oral, esophageal, and pancreatic cancers, as well as stillbirth and preterm delivery; and

WHEREAS, community policies that fail to prohibit the use of tobacco products normalize tobacco use and make it more likely that people will use tobacco products because they see others using tobacco; and

WHEREAS, tobacco use and exposure to secondhand smoke impose an enormous economic burden upon the government, taxpayers, business owners, and individuals through health care costs and lost productivity, as evidenced by the \$1.62 billion Oklahoma spends on smoking-related medical care and \$2.1 billion in lost productivity; and

WHEREAS, laws restricting the use of tobacco products have demonstrated a high return on investment; and

WHEREAS, 89.3 percent of Oklahomans agree that all workplaces in cities and towns should have smokefree policies; and

WHEREAS, Oklahoma state law prohibits smoking in most indoor workplaces; and

WHEREAS, Oklahoma state law expressly permits municipalities to impose additional regulations on smoking tobacco products on property owned or operated by local governments; and

WHEREAS, Oklahoma state law does not preempt local governments from regulating the use of smokeless tobacco products and vapor products.

BE IT ORDAINED BY THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:

SECTION I. CHAPTER 13 of the Washington's Municipal Code is hereby amended to include Section 13-23, which shall hereinafter read as follows:

SECTION 13-23 HEALTH AND PUBLIC WELFARE

1. Definitions

The following words and phrases, whenever used in this Article III, shall have the meanings defined in this section unless the context clearly requires otherwise:

Indoor Area means any enclosed area used or visited by employees or the public, at all times, regardless of whether work is being performed. Indoor Area includes work areas, employee lounges, restrooms, conference rooms, classrooms, employee cafeterias, hallways, any other spaces used or visited by employees, as well as all space between a floor and ceiling that is predominantly or totally enclosed by walls or windows, regardless of doors, doorways, open or closed windows, stairways, or the like.

Municipal Property means all buildings, Indoor Areas, and Outdoor Areas, including but not limited to recreational areas, and other property, or portions thereof, owned or operated by the Town of Washington, including but not limited to vehicles and equipment owned by the municipality.

Outdoor Area means any area that is not an indoor area, and includes outdoor recreational areas.

Smoking means the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device.

Tobacco Product means any product that contains tobacco and is intended for human consumption. Tobacco Product does not include any product approved by the United States Food and Drug Administration for sale as a tobacco cessation product.

Vapor Product means any noncombustible product, that may or may not contain nicotine, that employs a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. Vapor Product shall include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, or electronic device.

2. Prohibited Conduct

- a. No person is allowed to Smoke Tobacco Products in any places in which Smoking Tobacco Products is prohibited by Oklahoma state law. (63 Okl.St.Ann. § 1-1523 (2019))
- b. No person is allowed to Smoke or use Tobacco Products and/or Vapor Products on any Municipal Property, indoor and outdoor, including parks and recreational areas.
- c. Nothing in Article III prohibits any person or entity from prohibiting Smoking or the use of Tobacco Products or Vapor Products on their property, even if the use of Tobacco Products or Vapor Products is not otherwise prohibited in that area.
- d. No person or entity shall knowingly permit Smoking or the use of Tobacco Products or Vapor Products in an area that is under their control, if the use of Tobacco Products or Vapor Products is prohibited by law in that area.
- e. No person or entity shall permit the placement of ash receptacles, such as ash trays or ash cans, within an area under the control of that person or entity and in which Smoking is prohibited by law. However, the presence of ash receptacles shall not be a defense to a charge of the use of Tobacco Products or Vapor Products in violation of any provision of Article III.
- f. No person or entity shall intimidate, threaten, or otherwise retaliate against another person or entity that seeks to attain compliance with this Article.

3. Required Signs

- a. The person or entity that has legal or de facto control of an area in which Smoking and the use of Tobacco Products or Vapor Products is prohibited by this Article shall post a clear, conspicuous, and unambiguous sign at each point of entry to the area, and in prominent locations within the area.
- b. For restrictions on Smoking and the use of Tobacco Products or Vapor Products in Indoor Areas, the sign or decal shall be at least 4 inches by 2 inches in size and shall clearly state that smoking or tobacco use is prohibited or that a tobacco-free environment is provided. For restrictions on the use of Tobacco Products or Vapor Products in Outdoor Areas, signs shall be weather-resistant, at least 15 inches by 15 inches in size, with lettering of at least 1 inch, and shall clearly state that smoking or tobacco use is prohibited or that a tobacco-free environment is provided.
- c. For purposes of this section, the Town Manager or his/her designee shall be responsible for the posting of signs on Municipal Property, both indoor and outdoor.
- d. Notwithstanding this provision, the presence or absence of signs shall not be a defense to a charge of Smoking or the use of Tobacco Products or Vapor Products in violation of any other provision of this Article.

4. Penalties and Enforcement

- a. Enforcement of this chapter shall be the responsibility of the Washington Police Department.
- b. Unless otherwise provided for in this chapter, any person violating any provision of this chapter shall be guilty of a misdemeanor, and upon conviction, shall be fine not to exceed the maximum fine allowed by law for non-jury trials.
- c. The possession of a lighted Tobacco Product in violation of this Article is a nuisance.

SECTION III. Severability. It is the intent of the Town Board of the Town of Washington to supplement applicable state and federal law and not to duplicate or contradict such law. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the remaining portions of this Ordinance.

SECTION IV. Emergency. It being immediately necessary for the preservation of the public, health, peace and safety of the Town of Washington and the inhabitants thereof, an emergency is hereby declared to exist by reason whereof this Ordinance shall be in full force and effect immediately from and after its passage, approval as provided by law.

PASSED AND APPROVED and the emergency clause ruled upon separately this _____ day of _____, 2025.

MAYOR

ATTEST:

(Seal) TOWN CLERK

TOWN OF WASHINGTON ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 1 ARTICLE 13 (OFFENSES), ADDING SECTION 13-24, TO BE ENTITLED "YOUTH ACCESS TO TOBACCO", TO COMPLY WITH NEW STATE LAWS AND PROVIDING FOR THE YOUTH ACCESS TO TOBACCO, INCLUDING VAPOR PRODUCTS, ORDINANCE; ESTABLISHING REGULATIONS, DEFINITIONS, ENFORCEMENT AND PENALTIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR REPEALER.

WHEREAS, 18.9 percent of adults in Oklahoma smoke; and

WHEREAS, tobacco use is the leading preventable cause of death, killing more than 7,500 Oklahomans every year; and

WHEREAS, tobacco use can cause disease in nearly all organ systems, and is responsible for 87 percent of lung cancer deaths, 79 percent of all chronic obstructive pulmonary disease deaths, and 32 percent of coronary heart disease deaths; and

WHEREAS, studies show separate smoking areas or rooms, air filters, and ventilation systems are insufficient to protect nonsmokers from secondhand smoke indoors; and

WHEREAS, according to the United States Surgeon General, there is no risk-free level of exposure to secondhand smoke; and

WHEREAS, nearly 50,000 nonsmokers die each year in the United States as a result of exposure to secondhand smoke; and

WHEREAS, using vapor products or smokeless tobacco products is not safe; and

WHEREAS, research has found that aerosol from vapor products contains chemicals known to cause cancer, birth defects, or other reproductive harm and vapor products may involuntarily expose children, youth, pregnant women, and other bystanders to aerosolized nicotine;^{10,12,13} and

WHEREAS, smokeless tobacco use increases people's risk of heart disease, stroke, and cancer, specifically oral, esophageal, and pancreatic cancers, as well as stillbirth and preterm delivery; and

WHEREAS, community policies that fail to prohibit the use of tobacco products normalize tobacco use and make it more likely that people will use tobacco products because they see others using tobacco; and

WHEREAS, tobacco use and exposure to secondhand smoke impose an enormous economic burden upon the government, taxpayers, business owners, and individuals through health care costs and lost productivity, as evidenced by the \$1.62 billion Oklahoma spends on smoking-related medical care and \$2.1 billion in lost productivity; and

WHEREAS, laws restricting the use of tobacco products have demonstrated a high return on investment; and

WHEREAS, 89.3 percent of Oklahomans agree that all workplaces in cities and towns should have smokefree policies; and

WHEREAS, Oklahoma state law prohibits smoking in most indoor workplaces; and

WHEREAS, Oklahoma state law expressly permits municipalities to impose additional regulations on smoking tobacco products on property owned or operated by local governments; and

WHEREAS, Oklahoma state law does not preempt local governments from regulating the use of smokeless tobacco products and vapor products.

BE IT ORDAINED BY THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:

SECTION I CHAPTER 13 of the Washington's Municipal Code is hereby amended to include Section 13-24, which shall hereinafter read as follows:

SECTION 13-24: YOUTH ACCESS TO TOBACCO

1. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Nicotine product: means any product that contains nicotine extracted or isolated from plants, vegetables, fruit, herbs, weeds, genetically modified organic matter, or that is synthetic in origin and is intended for human consumption; provided, however, this term shall not include products approved by the United States Food and Drug Administration for smoking cessation;

Person: means any individual, firm, fiduciary, partnership, corporation, trust, or association, however formed; **Proof of age:** means a driver license, license for identification only, or other generally accepted means of identification that describes the individual as twenty-one (21) years of age or older and contains a photograph or other likeness of the individual and appears on its face to be valid;

Sample: means a tobacco product, nicotine product or vapor product distributed to members of the public at no cost for the purpose of promoting the product;

Sampling: means the distribution of samples to members of the public in a public place;

Tobacco product: means any product that contains tobacco and is intended for human consumption;

Transaction scan: means the process by which a seller checks, by means of a transaction scan device, the validity of a driver license or other government-issued photo identification;

Transaction scan device: means any commercial device or combination of devices used at a point of sale or entry that is capable of deciphering in an electronically readable format the information encoded on the magnetic strip or bar code of a driver license or other government-issued photo identification; and

Vapor product: means noncombustible products, that may or may not contain nicotine, that employ a mechanical heating element, battery, electronic circuit, or other mechanism, regardless of shape or size, that can be used to produce a vapor in a solution or other form. "Vapor products" shall include any vapor cartridge or other container with or without nicotine or other form that is intended to be used with an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor cartridge or other container of a solution, that may or may not contain nicotine, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo or electronic device. "Vapor products" do not include any products regulated by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

2. Unlawful to Sell or Furnish Tobacco, Nicotine or Vapor Product to Persons under Twenty-One Years of Age

It is unlawful for any person to sell, give or furnish in any manner any tobacco product, nicotine product or vapor product to another person who is under twenty-one (21) years of age, or to purchase in any manner a tobacco product, nicotine product or vapor product on behalf of any such person. It shall not be unlawful for an employee under twenty-one (21) years of age to handle tobacco products, nicotine products or vapor products when required in performance of the employee's duties.

A person engaged in the sale or distribution of tobacco products, nicotine products or vapor products shall demand proof of age from a prospective purchaser or recipient if an ordinary person would conclude on the basis of appearance that the prospective purchaser may be less than twenty-one (21) years of age. If an individual engaged in the sale or distribution of tobacco products, nicotine products or vapor products has demanded proof of age from a prospective purchaser or recipient who is not under twenty-one (21) years of age, the failure to subsequently require proof of age shall not constitute a violation of this subsection.

Any violation of subsection A or B of this article is an offense against the City of Chickasha upon conviction of any such offense, the violator shall be punished as follows:

Not more than One Hundred Dollars (\$100.00) for the first offense;

Not more than Two Hundred Dollars (\$200.00) for the second offense within a two-year period following the first offense;

Not more than Three Hundred Dollars (\$300.00) for the third offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding thirty (30) days, or

Not more than Three Hundred Dollars (\$300.00) for a fourth or subsequent offense within a two-year period following the first offense. In addition to any other penalty, the store's license to sell tobacco products or nicotine products or the store's sales tax permit for a store that is predominantly engaged in the sale of vapor products in which the sale of other products is merely incidental may be suspended for a period not exceeding sixty (60) days.

Proof that the defendant demanded, was shown, and reasonably relied upon proof of age shall be a defense to any action brought pursuant to this section. A person cited for violating this section shall be deemed to have reasonably relied upon proof of age, and such person shall not be found guilty of the violation if such person proves that:

The individual who purchased or received the tobacco product, nicotine product or vapor product presented a driver license or other government-issued photo identification purporting to establish that such individual was twenty-one (21) years of age or older, or

The person cited for the violation confirmed the validity of the driver license or other government-issued photo identification presented by such individual by performing a transaction scan by means of a transaction scan device. Provided, that this defense shall not relieve from liability any person cited for a violation of this section if the person failed to exercise reasonable diligence to determine whether the physical description and picture appearing on the driver license or other government-issued photo identification was that of the individual who presented it. The availability of the defense described in this subsection does not affect the availability of any other defense under any other provision of law.

3. Distribution Of Tobacco Product and Vapor Product Samples

It shall be unlawful for any person or retailer to distribute, tobacco products, nicotine products, vapor products or product samples to any person under twenty-one (21) years of age.

No person shall distribute tobacco products, nicotine products, vapor products or product samples in or on any public street, sidewalk, or park that is within three hundred (300) feet of any playground, school, or other facility when the facility is being used primarily by persons under twenty-one (21) years of age.

When a person is convicted or enters a plea and receives a continued sentence for a violation of subsections A or B of this section, the total of any fines, fees, or costs shall not exceed the following:

1. Not more than One Hundred Dollars (\$100.00) for the first offense;

2. Not more than Two Hundred Dollars (\$200.00) for the second offense; and
3. Not more than Three Hundred Dollars (\$300.00) for a third or subsequent offense.

4. Public Access to Displayed Tobacco, Nicotine Or Vapor Products

It is unlawful for any person or retail store to display or offer for sale tobacco products, nicotine products, or vapor products in any manner that allows public access to the tobacco products, nicotine products or vapor products without assistance from the person displaying the tobacco products, nicotine products or vapor products or an employee or the owner of the store. The provisions of this subsection shall not apply to retail stores which do not admit into the store persons under twenty-one (21) years of age.

When a person is convicted or enters a plea and receives a continued sentence for a violation of this section, the total of any fines, fees, or costs shall not exceed Two Hundred Dollars (\$200.00) for each offense.

5. Enforcement

Any conviction for a violation of this Article and any compliance checks by a municipal police officer pursuant to subsection C of this section shall be reported in writing to the Alcoholic Beverage Laws Enforcement (ABLE) Commission within thirty (30) days of such conviction or compliance check. Such reports shall be compiled in the manner prescribed by the ABLE Commission. Convictions shall be reported by the Court Clerk or their designee and compliance checks shall be reported by the Chief of Police or his designee.

For the purpose of determining second or subsequent violations, both the offenses penalized by the ABLE Commission as administrative fines and the offenses penalized by the municipality and reported to the ABLE Commission, shall be considered together in such determination.

Persons under twenty-one (21) years of age may be enlisted by the Police Department to assist in compliance checks and enforcement of this Article pursuant to the rules of the ABLE Commission.

SECTION II. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the remaining portions of this Ordinance.

SECTION III. Repealer. All ordinances or parts thereof which are inconsistent with this Ordinance are repealed upon the effective date of this Ordinance.

PASSED AND APPROVED this _____ day of _____, 2025.

MAYOR

ATTEST:

(Seal) TOWN CLERK



Resolution 25-_____

A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, EXTENDING THE TIMEFRAME FOR PERMANENT SOLUTIONS TO THE WASHINGTON PUBLIC SCHOOL FIRE SUPPRESSION ISSUES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

Whereas, on or around May 2024, the Town of Washington approved a timeframe for Washington Public Schools to secure financing for a required water system upgrade and to complete construction of the associated system.

Whereas, the Washington Public Schools Superintendent has delivered the attached commitment letter outlining circumstances that have ultimately resulted in Washington Public Schools requesting an extension of the previously approved timeframe; and,

Whereas, Washington Public Schools is now requesting 1) through May 2026 the opportunity to secure financing and finalize the design of the new system, and 2) through May 2027 to complete construction and have the upgraded system fully operational; and,

Whereas, this new system is a standalone system including a water tower and additional lines entirely on Washington Public School's property that will service just their fire suppression systems and water needs at Washington Public Schools:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:

Section 1. Extension of Previously Established Deadlines. In the absence of a permanent water solution being provided by the Town of Washington to solve both pressure and supply/volume needs of Washington Public Schools, Washington Public Schools shall have until May 2026 to secure financing and finalize the design of the new system and have until May 2027 to complete construction and have the upgraded system fully operational.

Section 2. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 20____.



WASHINGTON PUBLIC SCHOOLS

McClain County District I-5 * Chris Reynolds -- Superintendent

P.O. Box 98 -- Washington, OK 73093

(405) 288-6190 -- Office

(405) 288-6214 -- Fax

Washington Public Schools

101 E Kerby

Washington, OK

January 31, 2025

Subject: Commitment Letter for Fire Suppression System and Water Supply Upgrades

Dear Town of Washington Officials,

Washington Public Schools remains committed to ensuring the safety of our students, staff, and facilities. We have explored long-term solutions as part of our ongoing efforts to address fire suppression and water supply upgrades. However, given current circumstances, the district must now proceed with a request under the **Contingency Plan** outlined in **Item 4** of the town guidance dated **January 30, 2025**.

To advance this effort, Washington Public Schools has contracted **Beck Design and Goldsby Construction** to design and oversee the construction of the required water system upgrades following town code and Oklahoma State Fire standards. While we are actively working to secure the necessary funding for project completion, aligning all financial resources will take additional time.

Given these factors, we respectfully request an extension of the previously established deadlines:

- **By May 2026**, Washington Public Schools will have secured financing and finalized the design for the required water system upgrades.
- **By May 2027**, construction will be completed, and the upgraded system will be fully operational.

We appreciate the Town of Washington's collaboration and support in this critical initiative. Please let us know if any additional information is needed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Reynolds', is placed above the printed name.

Chris Reynolds

Superintendent

Washington Public Schools

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWN OF WASHINGTON, BY RENUMBERING SECTIONS 1-31 THROUGH 1-47 OF CHAPTER 1 (ADMINISTRATION AND MANAGEMENT), ARTICLE 3 (OFFICERS, EMPLOYEES, BOARDS AND COMMISSIONS) TO SECTIONS 1-32 THROUGH 1-48, AND REPLACING SECTION 1-31 WITH THE LANGUAGE OF THIS ORDINANCE; AMENDING ARTICLE 4 (FINANCIAL AND BUSINESS PROCEDURES), SECTION 1-70 (PURCHASING AND SALES PROCEDURES), SUBSECTION 6; REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND PROVIDING FOR SEVERABILITY.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

SECTION I:

Sections 1-31 through 1-47 of Chapter 1, Article 3 shall hereafter be renumbered to Sections 1-32 through 1-48.

SECTION II: Section 1-31 of Chapter 1, Article 3 shall hereafter read in its entirety as follows:

1-31: TOWN ADMINISTRATOR:

- A. **APPOINTMENT:** The Board of Trustees is charged and empowered to appoint and remove the Town Administrator.
- B. **DUTIES:** The Town Administrator shall be the chief executive officer and head of the administrative branch of the town government. He or she shall execute the laws and administer the government of the town and shall be responsible therefor to the Board of Trustees. He shall:
 - 1. Supervise and control all administrative departments, officers and agencies;
 - 2. Prepare a budget annually and submit it to the Board of Trustees and be responsible for the administration of the budget after it goes into effect; and recommend to the Board of Trustees any changes in the budget which he or she deems desirable;
 - 3. Submit to the Board of Trustees a report after the end of the fiscal year on the finances and administrative activities of the town for the preceding year;
 - 4. Keep the Board of Trustees advised of the financial condition and future needs of the town, and make recommendations as he or she deems desirable; and
 - 5. Perform such other duties as may be prescribed by law or by ordinance.
- C. **SPENDING AUTHORITY; EMERGENCY CONTRACTS:**
 - 1. The Washington Town Administrator is hereby expressly authorized to enter into and execute contracts, to make purchases, issue checks and warrants, to sign documents, and generally take any action necessary for the expenditure of municipal funds as have been previously budgeted, or budgeted by amendment, or approved by resolution or ordinance,

by the Washington Board of Trustees for purposes of the general running and management of the Town of Washington.

2. The Washington Town Administrator is furthermore hereby expressly authorized to issue checks and warrants, sign documents, and take any action necessary for the expenditure of municipal funds for any reason reasonably related to the Town of Washington without prior approval of the Board of Trustees or the Public Works Authority without competitive bidding for amounts under Five-Thousand-Dollars (\$5,000.00 USD).
3. The amount in Subsection 2 immediately above may be changed by Resolution of the by the Board of Trustees.
4. Except as specified in Subsection 5 herein, any expenditures, whether by contracts or direct purchases, the Town Administrator seeks to make in excess of Five-Thousand-Dollars (\$5,000.00 USD) must be submitted to the Board of Trustees for approval by majority vote.
5. EMERGENCY CONTRACTS: If the Town Administrator in good faith determines that an emergency exists such that inaction would be detrimental to the safety and security of the Town of Washington and its citizens, the Town Administrator shall be authorized expend and/or enter into contracts for amounts not exceeding Fifty-Thousand-Dollars (\$50,000.00 USD) provided however, that if the Town Administrator undertakes such emergency action, he or she shall notify the Board of Trustees of such action within three (3) days. Such notification shall contain a statement of the reasons for the action and the same shall thereafter be recorded in the official minutes of the Board at the next regularly scheduled meeting.

SECTION III: Section 1-70(6) of Chapter 1, Article 4 shall hereafter read in its entirety as follows:

The Town Administrator, subject to any regulations which the Town Board of Trustees may prescribe, and consistent with Section 1-31 of Chapter 1, Article 3 as amended hereby, shall contract for and purchase, or issue purchase authorization for all supplies, materials and equipment for the offices, departments and agencies of the Municipal Government. Every such contract or purchase exceeding Five-Thousand-Dollars (\$5,000.00 USD) shall require the prior approval of the Town Board of Trustees.

SECTION IV: SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of these Ordinances are, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of these Ordinances.

SECTION V: REPEALER.

All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington,
Oklahoma, on the ____ day of _____ 2025.

SIGNED by the Mayor of the Town of Washington on the ____ day of _____ 2025.

Mayor

ATTEST:

City Clerk

Approved as to form this ____ day of _____ 2025.

Town Attorney



Board of Trustees Agenda Item Summary

Meeting Date: Thursday, February 13, 2025

Submitted by: Mica A. Lunt, Town Administrator

AGENDA ITEM TYPE:

☐ Consent

☒ Discussion & Possible Action

☐ Discussion Only

☐ Public Hearing

Agenda Item Title

Consideration and possible approval, denial, postponement, or other action regarding feedback to the Washington Volunteer Fire Department for their Annual Independence Day Celebration dates and planning committee members.

Attachments (if any; file names shall correspond to the attachment)

Summary

The Washington Volunteer Fire Department has deconflicted dates for the annual Independence Day Celebration and proposes to have the event on June 21 or June 28. Additionally, WVFD is requesting input on having members for a planning committee to help coordinate and plan the event.

Recommendation

Staff recommends June 28 date and staff participation on the planning committee to include the Town Administrator and Police Chief.



Resolution 25-_____

A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, WHAT IT DOES; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

Whereas, The Town of Washington adopted its current hours of 7am-5:30pm Monday – Thursday In September 2024 on a trial basis; and,

Whereas, generally the new hours have provided extra time for citizens to reach staff in both the mornings and late afternoon, and we have not noticed a disruption in services with being closed on Fridays; and,

Whereas, staff receives almost no calls for service or citizen visitors prior to 7:30am, and staff are routinely busy and work through lunch causing a 10.5 hour workday:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON AND BY THE WASHINGTON PUBLIC WORKS AUTHORITY, STATE OF OKLAHOMA:

Section 1. Change of Business Hours. The Town Hall business hours will be Monday-Thursday 7:30am-5:30pm.

Section X. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 20_____.

TOWN OF WASHINGTON

Joel Sirla, Mayor

ATTEST:

Kasey Leshner, City Clerk

TOWN OF WASHINGTON RESOLUTION NO. 25-_____

A RESOLUTION OF THE TOWN OF WASHINGTON APPROVING AND ADOPTING BEST PRACTICES HANDBOOK; AMENDING ALL PRIOR RESOLUTIONS IN CONFLICT HERewith; AND PROVIDING FOR SEVERABILITY, REVIEW AND AN EFFECTIVE DATE.

WHEREAS, the Town of Washington (hereinafter "Town") is a municipal corporation organized and existing under and by virtue of the laws of the State of Oklahoma; and

WHEREAS, the members of the Town Board of Trustees recognize the important of clear and cohesive policies will best enable each individual Trustee and the Board of Trustees as a whole to consistently and properly represent the citizens of the Town; and

WHEREAS, the members of the Town Board of Trustees desire to establish such policies within a Best Practices Handbook for utilization and reference forthwith.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF WASHINGTON, OKLAHOMA:

Section 1. Adoption of Best Practices Handbook.

The Town of Washington Best Practices Handbook attached hereto is hereby approved and shall be implemented as policy on all matters referenced therein.

Section 2. Severability.

If any section, sentence, phrase or portion of this resolution is for any reason held invalid by any court of competent jurisdiction, such provision shall be deemed an independent provision, and such holding shall not invalidate the remaining portions hereof.

Section 3. Effective Date.

This Resolution shall become effective on _____, 2025.

ADOPTED AND APPROVED by the Washington Board of Trustees this ____ day of _____ 2025.

BOARD OF TRUSTEES

By: _____
Joel Siria, Mayor



Resolution 25-_____

A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, AUTHORIZING THE REHABILITATION OF MEMORIAL PARK; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

Whereas, the Town of Washington's Memorial Park needs updating, and several members of our community have expressed a desire to have the park improved; and,

Whereas, the Town of Washington is applying for grant funding for this project through multiple sources to include TSET, T-Mobile, and Lowes; and,

Whereas, bids have been obtained to install lighting (approximately \$13,000), a halfcourt basketball court (approximately \$27,000), rehab the existing foot bridge (approximately \$1000), and install a playground (approximately \$65,000): NOW,

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON AND BY THE WASHINGTON PUBLIC WORKS AUTHORITY, STATE OF OKLAHOMA:

Section 1. AUTHORIZATION OF THE TOWN ADMINISTRATOR. The Town Administrator shall be authorized to apply for, execute any necessary paperwork, and accept grants for this project. The Town Administrator shall also be authorized to spend up to \$50,000 of existing, unspent grant funding for this project.

Section X. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 20____.

TOWN OF WASHINGTON

Name of Current Mayor, Mayor