



**TOWN OF WASHINGTON**  
**WASHINGTON, OK. 73093**  
**MINUTES**  
**204 N. MAIN ST.**

Type: Regular Meeting

Date: Tuesday, June 10, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:23pm

2. Roll Call:

Mayor Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

None.

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Meeting May 13, 2025.

Motion: To approve as written by Tony Brennan

Second: James Andrews

Votes: Andrews yes; Siria yes; Brennan yes.

B. Approve an Interlocal Agreement with the McClain County Sheriff's Office for jail usage.

C. Approve an Interlocal Agreement with the McClain County Commissioners regarding roadway maintenance and improvements.

D. Approve a Resolution Authorizing the Town Administrator to serve as the ASCOG REAP Grant Delegate.

Motion: Approve all as written. Tony Brennan

Second: James Andrews

Votes: Andrews: yes; Siria: yes; Brennan: yes.



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5. Action Items

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- A. Consideration and possible approval, denial, postponement, or other action regarding a joint resolution by the Town of Washington Board of Trustees and the Washington Public Works Authority to hold a Public Hearing and Adopt a Budget for FY 25-26.

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Motion: Mayor Siria asked if anyone had any questions. No discussion. Approve all as written. Joel Siria

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Second: Tony Brennan

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Votes: Andrews: yes; Siria: yes; Brennan: yes.

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- B. Consideration and possible approval, denial, postponement, or other action regarding a resolution by Town of Washington Board of Trustees and the Washington Public Works Authority modifying the administrative freeze extended and established by Town of Washington Resolution 25-3.2 and Public Works Authority Resolution 25-3.1.

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Motion: To approve with the changes from the PWA meeting by Joel Siria

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Second: Tony Brennan

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Votes: Andrews: yes; Siria: yes; Brennan: yes.

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- C. Consideration and possible approval, denial, postponement, or other action regarding a resolution modifying the Manual of Fees for a special water and sewer flat rate for certain Bonafide nonprofit utility customers. Town Administrator Lunt presented. As a state nonprofit organization, they have limited funds for things other than for the purpose for which the organization exists and they are not putting much strain on our system. So, for the water and sewer connection Bonafide 501c holders who have no part of their structure used as a residence and who use less than 1000 gallons of water per month will qualify for this special rate which they must apply for each year in June.

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Motion: To approve as written by Tony Brennan.

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Second: James Andrews

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Votes: Andrews: yes; Siria: yes; Brennan: yes.

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- D. New Business (if any)

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None.

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6. Financial Reports

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The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).



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This item is for informational purposes only and is available on the Town of Washington's website.

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### 7. Town Administrator, Staff, and Trustee Reports

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#### Fire Department Report presented by Chief Billy Simpson

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18 Calls of Service. Things coming up, Freedom Weekend on the 28<sup>th</sup> with annual fish fry, and fireworks starting at 6:00pm. During the recent storms we had a lot of calls for assistance. Sirens were set off during one storm. Chief Ruiz and I have been working on some of the Code Enforcement on certain properties.

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#### Police and Code Enforcement Report presented by Chief Ruben Ruiz

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52 Traffic stops, 7 Citations, 39 verbal warnings, 6 written warnings, 5 juvenile contacts, 9 phone contacts, 12 follow ups, 3 fire assists, 3 law enforcement assists, 4 motorist assists, 2 alarm calls, 1 noise complaint, 3 accidents, 3 animal disturbance, 5 special assignments, 7 misc. calls, 4 code enforcements, and 2 disturbance calls. Code Enforcement is still ongoing within each zone. Please remember that while we are out assisting the public we are leaving our families behind.

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#### Town Clerks Report presented by Kasey Leshner

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- Attended MC&T Training in Moore.
- Granted scholarship for Conference. (Mentioned at Previous Meeting)
- Attended the first Tri-County Meet-up, it was a success, and all guests expressed a desire to continue these meet ups. Tentatively every other month.
- Attended Cemetery Management Training in Edmond.
- OG&E: Light on Clearview and Kerby Repair Completed.
- Late penalties 913.94, 87 Customers
- Customers Disconnected due to Non-payment: 3
- Permits Issued: 2 (1 Storm Shelter and 1 Soliciting)
- New Customers: (Existing Builds) 6
- Cemetery Lots Sold: 1
- Collections: 2 Removed from Collections and 1 Sent to Collections.
- Jayhawk integration tentatively to be completed June 3<sup>rd</sup>. The next step will be a test run through meter readings and billing. Still on track for billing out of Jayhawk for July.
- Cemetery Project: New Season Landscaping contacted and met with at cemetery. They will be creating a 3-dimensional design video with some ideas they have.



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Town Administrators Report presented by Mica Lunt

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Grant funding is drying up due to the state of the National and State economy. As an example, we were approved for 300k cyber security grant that's been frozen. Today they emailed asking if the town would be willing to accept the money with a 30% match which we and other communities did not sign up for and we are pushing back on that as it was not originally part of the program. We are going to continue to be aggressive looking for grants. I want to say congratulations to Chaston for passing his Water and Wastewater Exams, congratulations to Kasey who has taken it upon herself regionally to serve as a leader, and by coordinating for all area clerks to come together. Their first meeting had great feedback, and I want to highlight and congratulate her as in small communities that's important, I want to also say that when bad weather happens and stuff makes it difficult for life in general your public servants do a tremendous amount of service that makes their families come second and we appreciate you. I also want to add that we applied for a grant for sewer line treatment which we were approved for, and you will hear T.R. mention next month. We were able to treat about 20 % of our sewer lines and we should be able to get that grant at least 3 more times and that is one of our major needs on the wastewater side.

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Mayor Siria, WASA per our agreement was supposed to provide their annual report and that has not been provided yet. The Oklahoma film commission was met with regarding Washington being considered for film projects. Some things they were interested in were our school, the old jail and our ball fields. We had an introductory meeting with OG&E economic development team who has a program that could benefit the town. This was just an introductory meeting. The Planning Commission had a meeting last Friday to go over the code book. We still need members for the Board of Adjustments. Please reach out to Town Hall or your Board members.

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#### **8. Executive Session**

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A. Board of Trustees may consider retiring into Executive Session for the purpose of:

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1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).
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B. The council may consider and take any action deemed appropriate as a result of the Executive Session.

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No action was taken.

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#### **9. Adjournment Time: 6:55pm**

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Trustee, Joel Siria

Clerk, Kasey Leshner

*Joel Siria*  
*Kasey Leshner*