



TOWN OF WASHINGTON

204 N. MAIN ST.
WASHINGTON, OK. 73093

MINUTES

Type: Regular Meeting

Date: Tuesday, September 9, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:10pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

Josephine Lanham addressed the Board of Trustees regarding the way she was treated during the arrangements of her daughter's funeral and her concerns and displeasure regarding Washington Cemetery operations and staff interactions. Rayford Beller addressed the Board of Trustees regarding his displeasure with Washington Cemetery pricing and operations. Brian McSorley addressed the Board of Trustees regarding his concerns about the Washington Cemetery pricing and his recommendation that the Town of Washington needs an Advisory Committee for the Washington Cemetery. Darlene Bolser addressed the Board of Trustees regarding concerns over Cemetery grounds maintenance. Johnny Randall addressed the Board of Trustees regarding his interactions with Washington Cemetery and informed the Board of Trustees that the Town of Washington has a bad reputation. Many in attendance agreed that the Washington Cemetery needed an Advisory Committee which would cover policies and procedures that they would like to make recommendations to the Board of Trustees regarding pricing, hours of operation, community involvement, and assistance potentially in cemetery operations.

4. Consent Agenda (Items A-B)



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A. Approve the Minutes from the Town of Washington Regular Meeting on August 12, 2025.

B. Approve the payment of an invoice to Duke's Root Control in the amount of \$5,660.65.

Motion to approve as written by Brennan.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

5. Action Items

A. Consideration and possible approval, denial, postponement, or other action regarding a resolution mending the Manual of Fees- Cemetery Fees.

Motion by Joel Siria to table item until the Cemetery Advisory Committee has been formed and had time to make recommendations.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

B. Consideration and possible approval, denial, postponement, or other action regarding an ordinance adopting and enacting the 2025 Washington Code of Ordinance.

Motion to approve as written by Brennan.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

C. Consideration and possible approval, denial, postponement, or other action regarding a resolution notifying the residents of Washington of the adoption of newly compiled "2025 Code of Ordinances" in compliance with state law.

Motion to approve as written by Brennan.

Second: Andrews.



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Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

D. New Business (if any)

None.

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

This item is for informational purposes only.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

WVFD had 20 calls for the month of August 4 within the Washington city limits. The WVFD has a new firefighter that will be taking fire fighter one training. Chief Braziel expressed his thankfulness for his community and the WVFD sister fire stations for their assistance when our community needs them. The Board of Trustees also expressed their gratitude for the amazing community that Washington has and for the surrounding fire stations for providing their assistance when Washington is in need. Chief Braziel stated "That's the Warrior Way."

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement over the course of the month. He also took this time to thank our community and the law enforcement organizations that came out in support of our community as well as the WVFD. Digiticket training had been postponed but was rescheduled and we closer to launch. Chief Ruiz also made a public service announcement, that at all times but specifically during school drop off and loading that all persons riding within the vehicle must remain buckled. Parents allowing children to unbuckle and hang out the window will be stopped and cited.

Town Clerk's Report presented by Town Clerk Kasey Leshner

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- Late Penalties: \$2,192.11
 - Customers Disconnected Due to Non-Payment: 3
 - Permits Issued: 1 Building Permit
 - New Customers: 10, Existing Builds
 - Cemetery Lots Sold: 0



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- Cemetery Lot Re- Assignment: 1
- Utility Customers Removed from Collections 0
- Individuals Sent to Collections 0
- Organized and Hosted the Second Tri County Clerks Meeting, which I founded earlier this year. The meeting was a success, providing valuable space for collaboration and support among area clerks. I have also reached out to OMCCA leadership to explore the possibility of incorporating guest speakers and training opportunities into future meetings. This could allow the sessions to be opened to a larger number of clerks and provide the added benefit of offering credit hours toward certification.
- I met with Marcum's Nursery regarding design options for the old pond at our cemetery. They have generously waived their design fees. They will be creating a landscape design for our cemetery that will both beautify the area and provide a peaceful, reflective space for families. I have spoken to them on site and have expressed our hope that with this project we can cut down on maintenance in a section of the cemetery that is not suitable for graves, ensuring the space is used in both a meaningful and practical way.

Administrators Report presented by Town Administrator Mica Lunt

Town Administrator Lunt informed the Board of Trustees that the Forensic Audit is progressing rapidly. However, the Financial Audit is currently on hold due to a recent QuickBooks Online update, which has made it difficult for users to gather necessary information.

Grant Updates:

- The ORWB and REAP grants have been submitted.
- The OneOK Grant for \$5,000 has been approved and will be used for playground improvements.

Upcoming Meetings & Events:

- A Halloween Planning Meeting is scheduled for September 16th at 5:00 PM.
- The Town of Washington has arranged for a live music performer for this year's Halloween festivities.
- The Planning Commission will hold a public hearing on September 30th at Town Hall to review the Unified Development Code and establish zoning.
- The Board of Trustees will host a public hearing on October 7th for zoning in the Town of Washington, offering another opportunity for community involvement.

Community Appreciation: We want to echo the heartfelt appreciation from our staff and Trustees for the outstanding work of our fire department, as well as the support from



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surrounding departments. Their response was exceptional. We also extend our gratitude to law enforcement for their coordination and swift action.

We are especially pleased with our partnership with Inner Circle Mental Health, who proactively reached out to provide resources and support to both our fire and police departments following the recent events on Clearview.

Financial Update: The Town of Washington currently owes approximately \$185,000 to the IRS for unpaid payroll taxes from previous years. The good news is that we've entered into an agreement with an IRS revenue officer to pay \$500 per month for six years. After that period, the remaining debt will expire.

8. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).
2. Consideration and discussion of the purchase, lease, acquisition, or appraisal of real property, namely Chickasaw Avenue.

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion made by Brennan to enter into Executive Session.

Second: Andrews.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

Motion made by Brennan to reenter Board of Trustees meeting.

Second: Siria

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

9. Adjournment Time: 9:36pm

Trustee, Joel Siria

Clerk, Kasey Leshner

Joel Siria
Kasey Leshner