



MEETING NOTICE AND AGENDA

Town of Washington Public Works Authority
Tuesday, December 3, 2024 6pm

Town of Washington Town Hall, 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Chairman Duane Branham _____

Trustee Tony Brennan _____

Trustee Joel Siria _____

3. **Consent Agenda**

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting on November 12, 2024.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

4. **Action Items**

A. Consideration and possible approval, denial, postponement, or other action regarding the 2025 dates for Regular Board of Trustee Meetings for the Public Works Authority.

B. New Business (if any)

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

5. **Town Administrator, Staff, and Trustee Reports**

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Public Works Authority. No action will be taken.

Public Works Report presented by Public Works Director TR Leshner

6. **Adjournment** Time _____

This agenda was filed in the office of the Town Clerk and posted at _____, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N. Main St., Washington, Oklahoma 73093, by Kasey Leshner, Town Clerk.

Town Clerk



The Town of Washington

204 North Main Street, PO Box 127
Washington, Oklahoma 73093

www.washingtontownhall.com

405-288-2578

2025 CALENDAR YEAR SCHEDULE OF MEETINGS

The Board of Trustees for the Town of Washington Public Works Authority will meet for regular sessions generally on the second Tuesday of each month at the Washington Town Hall, 204 N Main St., Washington, Oklahoma. The Board will meet on the following dates at 6p.m. unless otherwise noted:

January 14, 2025

February 11, 2025

March 11, 2025

April 8, 2025

May 13, 2025

June 10, 2025

July 8, 2025

August 12, 2025

September 9, 2025

October 14, 2025

Monday, November 10, 2025 *** (moved from 11/11/25 due to Veteran's Day)***

December 9, 2025

Updated and notified to the McClain County Clerk's office on _____.

Kasey Leshner, Town Clerk
Telephone: 405-288-2578



MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees
Tuesday, December 3, 2024 6pm
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Mayor & Trustee Joel Siria _____

Trustee Duane Branham _____

Trustee Tony Brennan _____

3. **Pledge of Allegiance, Proclamations, & Presentations**

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

4. **Consent Agenda**

A. Approve the Minutes from the Town of Washington Regular Meeting on November 12, 2024.

B. Approve a Resolution Adopting a Vision Statement, Mission Statement, and Core Values and a Logo/Town Emblem.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

5. **Action Items**

A. Consideration and possible approval, denial, postponement, or other action regarding a presentation by Wadley's EMS from Jackie Wadley.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

B. Consideration and possible approval, denial, postponement, or other action regarding the 2025 dates for Regular Board of Trustee Meetings for the Town of Washington.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

C. Consideration and possible approval, denial, postponement, or other action regarding:

i. an ordinance to change the current \$0.04 excise tax to \$0.05; and

ii. a resolution notifying the Secretary of the McClain County Election Board of a Special Election regarding increasing the excise tax rate from \$0.04 to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and

iii. an election proclamation regarding the change of the excise tax rate from \$0.04 to \$0.05.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- D. Consideration and possible approval, denial, postponement, or other action regarding the appointment of members to the Town of Washington Planning & Zoning Commission.

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

- E. New Business (if any)

Motion _____ Second _____
Votes: Siria _____; Branham _____; Brennan _____

6. **Financial Reports**

The regular monthly financial reports for all funds are provided to Trustees for their review and information. (presented by Town Administrator Mica A. Lunt)

This item is for informational-purposes only.

7. **Correspondence**

The following correspondence is provided to council for their review and information:

- A. None

8. **Town Administrator, Staff, and Trustee Reports**

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Billy Simpson
Police & Code Enforcement Report presented by Chief Ruben Ruiz
Public Works Report presented by Public Works Director TR Leshner
Town Clerk's Report presented by Town Clerk Kasey Leshner
Administration Report presented by Town Administrator Mica Lunt

9. **Executive Session**

- A. Board of Trustees may consider retiring into Executive session for the purpose of:

Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

- B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion _____ Second _____

Votes: Siria _____; Branham _____; Brennan _____

10. **Adjournment** Time _____

This agenda was filed in the office of the Town Clerk and posted at _____, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Kasey Leshner, Town Clerk.

Town Clerk

**TOWN OF WASHINGTON
PUBLIC WORKS AUTHORITY
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Type: Regular Meeting

Date: Tuesday, November 12, 2024

Place: Washington Town Hall

204 N Main

Washington, OK. 73093

1. Call to Order Time: 6:08pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee Duane Branham: Here

Trustee Tony Brennan: Here

3. Consent Agenda

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting on September 23, 2024.

Motion: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria: Aye

Duane Branham: Aye

Tony Brennan: Aye

4. Action Items

A. Consideration and possible approval, denial, postponement, or other action regarding the selection of a Chairperson for the Public Works Authority.

Motion to appoint Duane Branham as Chairperson: Joel Siria

Second: Tony Brennan

Votes:

Joel Siria: Aye

**TOWN OF WASHINGTON
PUBLIC WORKS AUTHORITY
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Duane Branham: Aye

Tony Brennan: Aye

- B. Consideration and possible approval, denial, postponement, or other action regarding a resolution adjusting utility rates.
-

Motion to approve as written: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria: Aye

Duane Branham: Aye

Tony Brennan: Aye

- C. New Business (if any)
-

None.

5. Adjournment Time: 6:40 pm
-

Duane Branham, Chairperson

Kasey Leshner, City Clerk

**TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Type: Regular Meeting

Date: Tuesday, November 12, 2024

Place: Washington Town Hall

204 N Main

Washington, OK. 73093

1. Call to Order Time: 6:01pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee Duane Branham: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Recognition of John Farquharson- Town of Washington Core Value Award

Each member of the Board of Trustees expressed their heartfelt gratitude for John's invaluable contributions to the community. John was presented with a certificate and a collection of donations, symbolizing the community's deep appreciation.

Meeting then recessed to move to the PWA meeting.

Motion to reconvene: Tony Brennan

Second: Duane Branham

Votes:

Joel Siria: Aye

Duane Branham: Aye

Tony Brennan: Aye

TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

C. Public Comment (each speaker limited to three minutes)

Chelsea Potter was recognized. She expressed concern that on Casey Lane there were no streetlights and that there was no street sign letting people know that they were even on Casey Lane.

Lindsay Branham was recognized. She wanted to share with the Board an idea for the Town logo that was presented to her.

4. Consent Agenda

A. Approve the Minutes from the Town of Washington Regular Meeting on October 1, 2024.

B. Approve an Ordinance Amending Chapter 11, Article 2 (Municipal Court, Organization and Procedure), Section 11, Subsection 33, which establishes a bond amount for the violation of Failure to Appear.

C. Approve an Ordinance Adopting the Latest of all Subsequent Editions of the International Building Code, International Fire Code, International Fuel Gas Code, International Plumbing Code, The International Mechanical Code, and The International Property Maintenance Code, unless specifically not adopted by the Town of Washington.

D. Approve a Resolution Adopting a Vision Statement, Mission Statement, and Core Values and a Logo/Town Emblem.

Motion: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

5. Action Items

A. Consideration and possible approval, denial, postponement, or other action regarding a Memorandum of Understanding between the Town of Washington and the Washington Senior Citizens Center regarding the operation of the Senior Citizens Center and Nutrition Program for the senior citizens of the Town of Washington and surrounding communities of Cole, Criner, Dibble, and Goldsby.

TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Motion: Duane Branham made a motion to table this item.

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

- B. Consideration and possible approval, denial, postponement, or other action regarding a Resolution for the Town of Washington's Appointment of a Civil Defense Director & the Adoption of the McClain County Office of Emergency Management's Emergency Management & Hazard Mitigation Plan.
-

Gilbert Kieth presented what this role would provide for the Town of Washington. Once this role is established, they would be able to form an organization to prepare and implement a Civil Defense Program and promulgate rules and regulations necessary and incident to the protection of lives, health and property of the citizens of the Town of Washington. This would also allow the town to be able to apply for federal grants.

Brennan: If we have this position, we can choices that are best for Washington and not have to rely on what the county decides.

Motion: Duane Branham made a motion to approve this item with the addition of Gilbert Kieth as the appointed Civil Defense Director.

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

- C. Consideration and possible approval, denial, postponement, or other action regarding a request to be heard from Scott Farmer regarding commercial construction at 109 E Kerby and specifically the moratorium on construction and water meters.
-

Scott Farmer: Requested an exception to the moratorium on construction and water meters at his property at 109 E Kerby.

TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

The Board of Trustees agreed that they would need more information regarding Mr. Farmer's plans and that the Town could support those plans before they made any decisions.

Farmer: I could provide additional information, and I feel that a building permit could provide enough for me to move forward without a water tap just yet but, boring would need to be done to provide water to that area.

Board of Trustees: This would all need to be written up by the town attorney pending the information needed regarding your plans and the knowledge that the Town could support the plans for growth.

-
- D. Consideration and possible approval, denial, postponement, or other action regarding Chickasaw Avenue easements, access, and maintenance.

Motion: Tony Brennan made a motion for Mica Lunt, Town Administrator, to contact the landowners and to make this a priority.

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

-
- E. Consideration and possible approval, denial, postponement, or other action regarding the purchase of a used vehicle for the Public Works Department.

Town Administrator Mica Lunt explained that the town currently has 10k in revenue from the sales of surplus items that can be put towards this item but, that he is requesting up to 16k.

Siria: Would this vehicle primarily be used and parked at Town Hall or would this be used as a personal vehicle.

Lunt: I have no issue with the Public Works Director who is on call 24/7, 365 days a year to take that vehicle home to be able to address any issues that may arise in a timely manner.

Branham: I don't know how much of a vehicle we would get for 16k.

Siria: From the budget it seems that we have the funds available for this purchase.

Brennan: These funds are partially from the sale of the previous PWA vehicle. I don't want to see the town limited to 16k and not getting a good quality vehicle.

TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

The Board of Trustees: After a discussion on what amount would be appropriate for this replacement vehicle, they settled on 22k with the Town Administrator being able to bring any vehicle that may be over that amount to be approved.

Motion: Duane Branham made a motion to approve the purchase of a replacement vehicle for the PWA at Town Administrator Mica Lunt's discretion in the amount of 22k.

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

- F. Consideration and possible approval, denial, postponement, or other action regarding applying for grants and appropriating budgeted funds for the rehabilitation of Memorial Park.
-

Town Administrator Mica Lunt presented his rehabilitation ideas for Memorial Park. Making the space a usable park, lighting, a half court basketball court and a mixed playground and outdoor fitness area. This would be roughly 10k for lighting, 10k for the court and 50k for the playground equipment. I am requesting the green light to pursue funding for this project.

Motion: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

- G. Consideration and possible approval, denial, postponement, or other action regarding a resolution adopting a comprehensive fee schedule, including utility rate changes.
-

Board of Trustees: We ask that this schedule of fees be made available online.

Motion: Duane Branham

Second: Tony Brennan

Votes:

TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

H. New Business (if any)

None.

6. Financial Reports

The regular monthly financial reports for all funds will be provided to Trustees for their review and information. (Presented by: Town Administrator, Mica Lunt)

This item is for informational purposes only.

7. Correspondence

The following correspondence has been provided to council for their review and information:

None.

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the town. No action will be taken.

Fire Department Report presented by Chief Billy Simpson

-
- Absent

Police and Code Enforcement Report presented by Chief Ruben Ruiz

-
- Chief Ruiz went over his Productivity/Calls of Service Report

Public Works Report presented by Public Works Director T.R. Leshner

-
- The water leak in the school parking lot has been repaired, a valve was replaced for the bus barn at the school, and 3 of the school meters were re-plumbed and fitted.
 - Radio meter installation started on 10.21.24 and should be finished tentatively this week.
 - 1 sewer line was jetted by Purcell PWA at Chickasaw and Kerby.
 - The 2nd pump was installed, and a broken pipe was repaired at the Lift Station.

TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

-
- Terry McCracken is our new point of contact with Worth Hydrochem. Worth Hydrochem met with me on 10.23.24. All pictures were taken at the wells, lift station, and water tower. Parts and electrical boards have been ordered.
 - ORWA started manhole inspections on 10.23.24 and they have sent us their report on 11.05.24.
-

Town Clerk's Report presented by Town Clerk Kasey Leshner

- When the water rates increased last year, we had roughly 40k dollars in past due accounts. We now on average have 4k dollars in past due accounts. A decrease of 90%.
 - In 2022 the Town of Washington had 1.59% customer growth, 5.91% in 2023 and up to October 31st Washington had 11.69% Customer growth.
-

Administration Report presented by Town Administrator Mica Lunt

- Planning and Zoning Commission, Board of Adjustments Next Steps, we are still looking for 4 volunteers.
 - Grant Application Updates (Cybersecurity, RIG, TAP, ARPA)
 - Inner Street Repairs and Widening Projects. Together with Commissioner Lyles we have set up a list of streets for Winter '24 and Spring '25.
-

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of: Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. The council may consider and take any action deemed appropriate as a result of the Executive Session.

Motion: Joel Siria

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

Board Reconvened after Executive Session 8:55pm

Motion: Joel Siria

**TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

Motion: Joel Siria made a motion to start the official search for a permanent Town Administrator for the Town of Washington. Applications are to open as of Friday, November 15th and will remain open until December 15th with a decision made by December 20th, 2024. The board will convene a Special Meeting to discuss applicants and make a selection from the candidates. Date and Time TBD.

Second: Duane Branham

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

Motion: Duane Branham made a motion to reconsider item 4D and represent the town with the new logo presented at this meeting and have a final vote.

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

10. Adjournment Time: 9:00 pm

Joel Siria, Mayor

Kasey Leshner, City Clerk



Town of Washington Resolution ___ - ___

A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, ADOPTING A VISION STATEMENT, MISSION STATEMENT, CORE VALUES, AND A LOGO; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

Whereas, the Town of Washington wishes to adopt a Vision Statement, Mission Statement, and Core Values as well as a logo/Town emblem, which were produced and vetted through the Guiding Principles Committee and through the Town's social media channels; and,

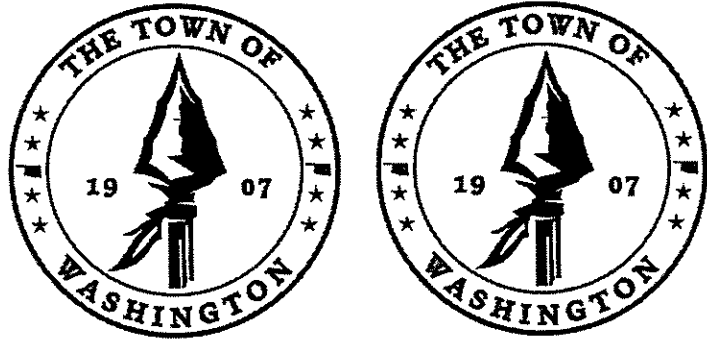
Whereas, these statements and core values will help guide the Town of Washington in future planning, prioritization, and decision-making processes while providing guidance to staff and elected leaders on matters of performance and conduct.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:

Section 1. Adoption of Vision Statement, Mission Statement, and Core Values.

Vision	Washington is a friendly, proud community with abundant opportunity and a high quality of life.	
Mission	In partnership with our community, the Town of Washington strives for excellence in public service by maintaining the safety and beauty of our Town and fostering respectful accountability.	
Values	<i>Willingness</i>	<i>We are creative with new ideas, honor diverse viewpoints, seize opportunities, and are ready to step out of our comfort zone.</i>
	<i>Accountability</i>	<i>We take full responsibility for our actions and outcomes, ensuring trust and integrity in all we do.</i>
	<i>Resilience</i>	<i>We embrace challenges with determination, adapting and thriving in the face of adversity.</i>
	<i>Respect</i>	<i>We value each individual, fostering an environment of mutual understanding and inclusivity.</i>
	<i>Independence</i>	<i>We believe in the power of self-reliance and personal freedom, and we create an environment where everyone has the opportunity to grow, lead, and achieve their full potential.</i>
	<i>Open Communication</i>	<i>We prioritize transparency and honesty, ensuring that everyone's voice is heard and understood.</i>
	<i>Relationships</i>	<i>We build strong, trusting connections that foster collaboration, mutual support, and long-term success.</i>

Section 2. Adoption of a logo/Town emblem. The Town of Washington's official logo/Town emblem shall be as pictured below.



Section 3. Severability. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 20____.

TOWN OF WASHINGTON

Joel Siria, Mayor

ATTEST:

Kasey Leshner, Town Clerk



The Town of Washington

204 North Main Street, PO Box 127
Washington, Oklahoma 73093

www.washingtontownhall.com

405-288-2578

2025 CALENDAR YEAR SCHEDULE OF MEETINGS

The Board of Trustees for the Town of Washington will meet for regular sessions generally on the second Tuesday of each month at the Washington Town Hall, 204 N Main St., Washington, Oklahoma. The Board will meet on the following dates at 6p.m. unless otherwise noted:

January 14, 2025

February 11, 2025

March 11, 2025

April 8, 2025

May 13, 2025

June 10, 2025

July 8, 2025

August 12, 2025

September 9, 2025

October 14, 2025

Monday, November 10, 2025 *****(moved from 11/11/25 due to Veteran's Day)*****

December 9, 2025

Updated and notified to the McClain County Clerk's office on _____.

Kasey Leshner, Town Clerk

Telephone: 405-288-2578

ORDINANCE NO. 24-_____

AN ORDINANCE AMENDING THE "TOWN OF WASHINGTON, OKLAHOMA, SALES TAX ORDINANCE" AS REFLECTED IN THE WASHINGTON MUNICIPAL CODE CHAPTER 1 (ADMINISTRATION AND MANAGEMENT) ARTICLE 5 (SALES TAX) SECTION 1-87 (TAX RATE, SALES SUBJECT TO TAX), BY THE MODIFICATION OF SECTION 1-87 TO REFLECT A \$0.05 EXCISE TAX RATE INSTEAD OF \$0.04 UPON CERTAIN GROSS PROCEEDS OR GROSS RECEIPTS; SPECIFYING THAT SAID ADDITIONAL EXCISE TAX MAY BE EXPENDED FOR ANY LAWFUL PURPOSE AND THAT IT SHALL BE PLACED IN THE TOWN OF WASHINGTON GENERAL FUND; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE OF THIS ORDINANCE; PROVIDING FOR A TERMINATION DATE OF THIS ORDINANCE; AND PROVIDING FOR SEVERABILITY.

ORDINANCE

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

SECTION I. CHAPTER 1, ARTICLE 5, § 1-87 is hereby amended by increasing the current tax rate provided for therein of \$0.04 by \$0.01 to \$0.05 commencing _____, 2025. All other matters contained in the current Section 1-87 remain unchanged.

SECTION II. CODIFICATION.

The provisions of this Ordinance shall be codified as a part of § 1-87 of the Washington municipal code unless a conflict is created thereby.

SECTION III. EFFECTIVE DATE AND TERMINATION DATE.

The provisions of this Ordinance shall, upon approval of said Ordinance by a majority vote of the registered voters of the Town of Washington voting on such question at the election to be held for such purpose on the ____ day of _____ 2025, become effective at 12:00 a.m. on _____, 2025.

SECTION IV. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, work or any other portion of this Ordinance is, for any reason held invalid or unconstitutional such section, subsection, sentence, clause, phrase, work or any other portion shall be deemed a separate, distinct and independent provision, and such holding of invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance.

SECTION V.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

INTRODUCED AND CONSIDERED in open meeting of the Board of Trustees of the Town of Washington, Oklahoma on the _____ day of _____ 2024.

PASSED by the Board of Trustees of the Town of Washington, Oklahoma on the _____ day of _____, 2024.

SIGNED by the Mayor of the Town of Washington, Oklahoma, on the _____ day of _____, 2024.

Mayor

ATTEST:

Town Clerk

Approved as to form this _____ day of _____, 2024.

Christopher C. Lind, Town Attorney

RESOLUTION 24-_____

**A RESOLUTION OF THE BOARD OF THE TOWN OF WASHINGTON,
OKLAHOMA NOTIFYING THE SECRETARY OF THE MCCLAIN
COUNTY ELECTION BOARD THAT A SPECIAL ELECTION WILL BE
HELD IN THE TOWN OF WASHINGTON, OKLAHOMA ON
_____, 2025.**

WHEREAS, it has been determined that a special election will be called to be held in Washington, Oklahoma, on _____, 2025, for the purpose of approving or rejecting Ordinance No. _____ of the Town of Washington, Oklahoma and the question of whether the Town shall increase its current municipal excise tax rate of \$0.04 by \$0.01 to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and

WHEREAS, 26 O.S. § 13-102, as amended provides that not fewer than sixty (60) days before a special municipal election, the governing board of any municipality shall submit a resolution to the secretary of the county election board conducting said election and that said resolution shall contain the following facts:

1. The dates of the election or elections;
2. The offices to be filled or the questions to be voted upon at said election or elections;
3. Qualifications for said offices;
4. Designation of which offices shall be filled by voting by ward and which offices shall be filled by voting at large;
5. Indication of whether the election will be partisan or nonpartisan;
6. For charter cities where the charter is silent, indication of any portion of state law which will apply; and
7. Any other information necessary for conducting said election or elections.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of the Town of Wayne, Oklahoma, that in compliance with 26 O.S. § 13-102, as amended, they do hereby notify the Secretary of the McClain County Election Board and they call and give legal notice of a special municipal election to be held on _____, 2025, for the purpose of submitting to the registered voters of the Town of Washington the question of the approval or rejection of

Ordinance No. _____ of the Town and the increase of the Town's municipal excise tax rate of \$0.04 by \$0.01 to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and

BE IT FURTHER RESOLVED that the proposition to be submitted to the registered voters of the Town of Washington, Oklahoma at the special election to be held on _____, 2025, shall be as follows:

PROPOSITION.

Shall Ordinance No. _____ of the Town of Washington, Oklahoma, amending the Town of Washington, Oklahoma Sales Tax Ordinance of the Washington Municipal Code, by the adoption of a Section increasing current municipal excise tax rate of \$0.04 by \$0.01 to \$0.05 upon the gross proceeds or gross receipts derived from all sales taxable under the sales tax laws of State of Oklahoma; providing that said increase of \$0.01 excise tax be placed in the general fund of the Town of Washington to be expended for any lawful purpose:

- I. Funds derived from this additional \$0.01 excise tax shall be used for any lawful purpose to include, but not be limited to, the upgrading of sewer, water and electric facilities, street maintenance, equipment for use in all departments of the Town of Washington, salaries, payment of lawful debts of the Town of Washington and the purchase of supplies for all departments of the Town.

- II. Determining that the additional \$0.01 excise tax shall begin at 12:00 a.m., on _____, 2025, and shall exist in full force and affect unless otherwise by modified by the Board or a court of competent jurisdiction.

All as specified in Ordinance No. _____ be approved?

ELECTION PROCLAMATION

Pursuant to 68 O.S. § 2701 through 2706, both inclusive, as amended, and pursuant to a Resolution dated the ____ day of _____, 2024, and adopted by the Board of Trustees of the Town of Washington, Oklahoma, authorizing the calling of an election for the purposes hereinafter set forth, I, the undersigned Mayor of the Town of Washington, Oklahoma, do hereby call an election under and by virtue of 11 O.S. § 16-101 through 16-114, both inclusive, as amended, to be had and held within the corporate limits of the Town of Washington, Oklahoma, on _____ 2025, within the wards and each precinct thereof as provided by law, for the purpose of submitting to the registered voters of the Town of Washington, Oklahoma, for their approval or rejection, the following proposition, to-wit:

PROPOSITION.

Shall Ordinance No. _____ of the Town of Washington, Oklahoma, amending the Town of Washington, Oklahoma Sales Tax Ordinance of the Washington Municipal Code, by the adoption of a Section levying an additional excise tax of \$0.01 upon the gross proceeds or gross receipts derived from all sales taxable under the sales tax laws of State of Oklahoma; providing that said additional \$0.01 excise tax be placed in the general fund of the Town of Washington to be expended for any lawful purpose:

- I. Funds derived from this increase by \$0.01 excise tax shall be used for any lawful purpose to include, but not be limited to, the upgrading of sewer, water and electric facilities, street maintenance, equipment for use in all departments of the Town of Washington, salaries, payment of lawful debts of the Town of Washington and the purchase of supplies for all departments of the Town.

- II. Determining that the additional \$0.01 excise tax shall begin at 12:00 a.m., on _____ 1, 2025.

All as specified in Ordinance No. _____ be approved?

The ballot title used at said special election shall set forth the propositions to be voted upon as set out in this Proclamation and the Resolution passed this date.

The polls shall be open at 7:00 a.m., on the day of said special election and remain open continuously until and be closed at 7:00 p.m., on said day.

The special election shall be held at the same place and in the same manner prescribed for the conduct of state and county elections.

WITNESS my hand, as Mayor of said Town, affixed in said city on this ____ day of _____, 2024.

Mayor

BE IT FURTHER RESOLVED that the non-partisan election to be held on _____, 2025, shall be held at the same places and in the same manner prescribed by law for the conduct of state and county elections, and that all polling places within the Town of Washington, Oklahoma, shall be open at 7:00 a.m., and remain open continuously until 7:00 p.m., and that absentee ballots will be authorized in connection with the conduct of the said special election as provided by law; and

BE IT FURTHER RESOLVED that the Town of Washington Clerk is hereby directed to transmit a copy of this resolution to the Secretary of the McClain County Election Board immediately upon the Board's approval of the same, together with a copy of Ordinance No. _____ of the Town of Washington, Oklahoma, and copies of any other document or documents required by the Washington County Election Board.

PASSED by the Board and SIGNED by the Mayor of the Town of Washington, Oklahoma, this _____ day of _____ 2024.

Mayor

ATTEST:

TOWN CLERK

Prepared by:

Christopher C. Lind