



**TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Type: Regular Meeting

Date: Tuesday, January 14, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:03pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee Duane Branham: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. The Pledge of Allegiance

B. Public Comment (limited to three minutes)

None.

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Regular Meeting on December 3, 2024.

B. Approve the Minutes from the Town of Washington Special Meeting on December 20, 2024.

C. Approve a Joint Resolution with the Town of Washington Public Works Authority to establish a set of policies and procedures regarding victims of domestic violence and ordinarily required utility deposits in compliance with state law.

D. Approve an Agreement between the Town of Washington and the Oklahoma Department of Transportation regarding sidewalk construction for the TAP grant.

Motion: Duane Branham



TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

5. Action Items

-
- A. Consideration and possible approval, denial, postponement, or other action regarding a Resolution amending the FY 24-25 Budget.

Motion: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

-
- B. Consideration and possible approval, denial, postponement, or other action regarding 2025 Goals for the Town of Washington.

Mayor Joel Siria and Town Administrator Mica Lunt went over the 2025 Goals for the Town of Washington but no action was taken.

-
- C. Consideration and possible approval, denial, postponement, or other action regarding Help To Others (H2O) in Partnership with Delta Community Action.

Motion: Duane Branham to approve as written.

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

-
- D. New Business (if any)

None.

6. Financial Reports



TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

This item is for informational purposes only.

7. Correspondence (A)

A. None.

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming projects, including events of interest and the general operations of the town. No action will be taken.

Fire Chief, Billy Simpson gave a report on the Fire/Medical runs and their comparison to the previous year.

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement over the course of the month, notified the Board that the Christmas parade went well and thanked the Town Administrator for his assistance on helping professionalize the PD with marked vehicles, body cams, bullet proof vests and state of the art tasers and is looking forward to continuing working with him.

Town Clerk, Kasey Leshner gave an update regarding the new utility, court and cemetery software installation tentatively to begin mid-February, an update on the feedback provided to her regarding the Fenix portal for water meters, provided an update regarding the previous concerns from citizens regarding street labeling and streetlights, and an update on the new trash collection schedule.

Town Administrator, Mica Lunt provided updates regarding recent and upcoming events and projects, including a brief overview of the budget and again directed citizens where they could review a detailed video on the budget information.

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of: Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. The council may consider and take any action deemed appropriate as a result of the Executive Session.

Motion to enter Executive Session: Duane Branham

Second: Tony Brennan



TOWN OF WASHINGTON
BOARD OF TRUSTEES
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

No action was taken.

Motion to reenter Regular Meeting: Duane Branham

Second: Tony Brennan

Votes:

Joel Siria, Aye

Duane Branham, Aye

Tony Brennan, Aye

10. Adjournment: 7:13 pm



Joel Siria

Kassey Brasler
