



## MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees

Friday, December 20, 2024 9am

Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time \_\_\_\_\_

2. **Roll Call**

Mayor & Trustee Joel Siria \_\_\_\_\_

Trustee Duane Branham \_\_\_\_\_

Trustee Tony Brennan \_\_\_\_\_

3. **Pledge of Allegiance, Proclamations, & Presentations**

A. Pledge of Allegiance

B. Public Comment (each speaker limited to three minutes)

4. **Consent Agenda**

A. Approve a Resolution modifying the election proclamation for the change in excise tax from the current \$0.04 excise tax to \$0.05 to satisfy the McClain County Election Board word count limitation.

B. Approve a Resolution calling for and giving notice of an election for filling three Board of Trustee positions.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Votes: Siria \_\_\_\_\_; Branham \_\_\_\_\_; Brennan \_\_\_\_\_

5. **Action Items**

A. New Business (if any)

Motion \_\_\_\_\_ Second \_\_\_\_\_

Votes: Siria \_\_\_\_\_; Branham \_\_\_\_\_; Brennan \_\_\_\_\_

9. **Executive Session**

A. Board of Trustees may consider retiring into Executive session for the purpose of:

Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Votes: Siria \_\_\_\_\_; Branham \_\_\_\_\_; Brennan \_\_\_\_\_

10. Adjournment

Time \_\_\_\_\_

This agenda was filed in the office of the Town Clerk and posted at 12:45 12/12/2024, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Kasey Leshner, Town Clerk.

  
\_\_\_\_\_  
Town Clerk

TOWN OF WASHINGTON RESOLUTION NO \_\_\_ - \_\_\_

**NOTICE OF ELECTION**

**A RESOLUTION OF THE TOWN OF WASHINGTON, OKLAHOMA CALLING FOR AND GIVING NOTICE OF AN ELECTION FOR THE PURPOSE OF FILLING ALL VACANT OFFICES; SETTING A DATE FOR THE MUNICIPAL ELECTION; DIRECTING NOTICE BE GIVEN AND POSTED; AND ESTABLISHING THE QUALIFICATIONS FOR NOMINATIONS AND ELECTIONS.**

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:**

**Section 1.** BE IT RESOLVED by the governing body of the Town of Washington that for the purpose of electing officers of said Town that a nonpartisan general election, if needed, shall be held on Tuesday, April 1, 2025;

**Section 2.** BE IT FURTHER RESOLVED that the filing period for electing officers of said Town shall begin 8:00 a.m. on Monday, February 3, 2025 and close at 5:00 p.m. on Wednesday, February 5, 2025. Contests of candidacy may be filed until 5:00 p.m. on Friday, February 7, 2025.

**Section 3.** BE IT FURTHER RESOLVED that the officers of said Town to be elected are nominated at large and elected at large.

**Section 4.** BE IT FURTHER RESOLVED that the following officers will be elected for four-year terms:

- (1) At-Large Member of the Board of Trustees expiring 2029
- (2) At-Large Member of the Board of Trustees expiring 2029
- (3) At-Large Member of the Board of Trustees expiring 2029

**Section 5.** BE IT FURTHER RESOLVED that each candidate must be a qualified elector by virtue of being a resident and registered voter within the municipality, or in the ward if an office is from a ward, for at least six (6) months prior to filing a declaration of candidacy.

**Section 6.** BE IT FURTHER RESOLVED that absentee ballots will be provided in accordance with Oklahoma State Law.

**Section 7.** If any section, sentence, phrase or portion of this resolution is for any reason held invalid by any court of competent jurisdiction, such provision shall be deemed an independent provision, and such holding shall not invalidate the remaining portions hereof.

**Section 8.** This Resolution shall become effective on December 20, 2024.



**RESOLUTION 2\_\_ - \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF THE TOWN OF WASHINGTON, OKLAHOMA NOTIFYING THE SECRETARY OF THE MCCLAIN COUNTY ELECTION BOARD THAT AN ELECTION WILL BE HELD IN THE TOWN OF WASHINGTON, OKLAHOMA ON APRIL 1, 2025.**

**WHEREAS**, the Town of Washington Board of Trustees previously approved a Resolution notifying the Secretary of the McClain County Election Board that an election will be held on April 1, 2025 regarding a proposed increase to the municipal excise tax rate; and

**WHEREAS**, this Resolution clarifies that previously approved Resolution for purposes of complying with the State of Oklahoma ballot requirements; and

**WHEREAS**, it has been determined that an election will be called to be held in Washington, Oklahoma, on April 1, 2025, for the purpose of approving or rejecting Ordinance No. 2024-12.1 of the Town of Washington, Oklahoma and the question of whether the Town shall increase its current municipal excise tax rate of \$0.04 by \$0.01 (25%) to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and

**WHEREAS**, 26 O.S. § 13-102, as amended provides that not fewer than sixty (60) days before a municipal election, the governing board of any municipality shall submit a resolution to the secretary of the county election board conducting said election and that said resolution shall contain the following facts:

1. The dates of the election or elections;
2. The offices to be filled or the questions to be voted upon at said election or elections;
3. Qualifications for said offices;
4. Designation of which offices shall be filled by voting by ward and which offices shall be filled by voting at large;
5. Indication of whether the election will be partisan or nonpartisan;
6. For charter cities where the charter is silent, indication of any portion of state law which will apply; and
7. Any other information necessary for conducting said election or elections.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of the Town of Wayne, Oklahoma, that in compliance with 26 O.S. § 13-102, as amended, they do hereby notify the Secretary of the McClain County Election Board and they call and give legal notice of a municipal election to be held on April 1, 2025, for the purpose of submitting to the registered voters of the Town of Washington the question of the approval or rejection of Ordinance No. 2024-12.1 of the Town and the increase of the Town's municipal excise tax rate of \$0.04 by \$0.01 (25%) to \$0.05 upon the gross proceeds or gross receipts from all sales taxable under the sales tax laws of the State of Oklahoma; and

**BE IT FURTHER RESOLVED** that the proposition to be submitted to the registered voters of the Town of Washington, Oklahoma at the regular election to be held on April 1, 2025, shall be as follows:

**PROPOSITION.**

Shall Ordinance No. 2024-12.1 of the Town of Washington, Oklahoma, amending the Town of Washington, Oklahoma Sales Tax Ordinance of the Washington Municipal Code, by the adoption of a Section increasing current municipal excise tax rate of \$0.04 by \$0.01 (25%) to \$0.05 upon the gross proceeds or gross receipts derived from all sales taxable under the sales tax laws of State of Oklahoma; providing that said increase of \$0.01 excise tax be placed in the general fund of the Town of Washington to be expended for any lawful purpose be approved?

**BE IT FURTHER RESOLVED** that the non-partisan election to be held on April 1, 2025, shall be held at the same places and in the same manner prescribed by law for the conduct of state and county elections, and that all polling places within the Town of Washington, Oklahoma, shall be open at 7:00 a.m., and remain open continuously until 7:00 p.m., and that absentee ballots will be authorized in connection with the conduct of the said election as provided by law; and

**BE IT FURTHER RESOLVED** that the Town of Washington Clerk is hereby directed to transmit a copy of this resolution to the Secretary of the McClain County Election Board immediately upon the Board's approval of the same, together with a copy of Ordinance No. 2024-12.1 of the Town of Washington, Oklahoma, and copies of any other document or documents required by the Washington County Election Board.

PASSED by the Board and SIGNED by the Mayor of the Town of Washington, Oklahoma, this \_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
TOWN CLERK

Prepared by:

\_\_\_\_\_  
Christopher C. Lind