



**TOWN OF WASHINGTON  
PUBLIC WORKS AUTHORITY  
204 N. MAIN ST.  
WASHINGTON, OK. 73093  
MINUTES**

Type: Regular Meeting

Date: Tuesday, April 8, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:00pm

2. Roll Call & Swearing In of New Trustees:

Chairman Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

Recess to administer Oath of Office for Board of Trustee, James Andrews and then resumed.

3. Consent Agenda (Items A-B)

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting March 4, 2025.

B. Approve a retainer agreement with Lind Treadaway for legal services and authorize the Town Administrator to execute the agreement.

Motion: Tony Brennan

Second: James Andrews

Votes: Andrews yes; Brennan yes; Siria; yes.

4. Action Items

A. Consideration and possible approval, denial, postponement, or other action regarding the dates of the regularly scheduled PWA & Town Council meetings for May and August 2025.

No action.

B. Consideration and possible approval, denial, postponement, or other action regarding PWA budget priorities for the coming fiscal year.

No action.



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- C. Consideration and possible approval, denial, postponement, or other action regarding a joint resolution by the Town of Washington Board of Trustees and the Washington Public Works Authority to authorize the Town Administrator to apply for and execute a loan for a water storage tank as well as an engineering agreement.

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Motion: To approve as written, Joint Resolution 25-4.1. Tony Brennan

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Votes: Andrews yes; Brennan yes; Siria; yes.

- D. Consideration and possible approval, denial, postponement, or other action regarding a joint resolution by the Town of Washington Board of Trustees and the Washington Public Works Authority setting odd/even outdoor watering restrictions.

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Motion: To approve as written, Joint Resolution 25-4.2. Joel Siria

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Votes: Andrews yes; Brennan yes; Siria; yes.

- E. New Business (if any) None

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5. Town Administrator, Staff, and Trustee Reports

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The Town Administrator, Staff, and Trustees will provide updates regarding recent events and projects, including events of interest and the general operations of the Public Works Authority.

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Public Works Report presented by Public Works Director T.R. Leshar

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Inspections and Repairs

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Conducted a total of 17 inspections throughout the month.

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Addressed and repaired water leaks at the following locations:

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300 West Chickasaw

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404 West Chickasaw

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317 West Kerby

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210 West Kerby

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401 South Dean

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403 East Morehead

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317 West Chickasaw (repaired twice)

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402 West Chickasaw

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404 West Chickasaw

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Total number of water leaks repaired: 9

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Infrastructure Improvements



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Installed a new street sign on Jennifer Court.

Constructed a fence on the southeast corner of the Lift Station to ensure safety in the overflow drain area.

**Daily Operations:**

Checked each well daily for production numbers and entered data into the Monthly Operating Report.

Took the monthly Bac-T sample to the Oklahoma City DEQ for water quality testing.

Checked the lagoons and took measurements for DEQ compliance.

**Sewer Department Activities**

Jetted approximately 400 feet of sewer line and conducted a camera inspection of the same line.

Applied copper sulfate to eliminate roots that had infiltrated the sewer line.

**Cemetery Maintenance**

Dug 2 cremation burials and facilitated 1 full funeral service.

Cleared several fallen trees at the cemetery that were a result of the high winds.

**Facilities and Signage**

Erected no trespassing signs at the following locations:

Lift Station

All 4 Well Houses

Water Tower fence

Painted Well Houses np: 1,2 and 3 to improve appearance.

6. Adjournment Time: 6:21pm

Chairman, Joel Siria

Clerk, Kasey Leshner

*[Signature of Joel Siria]*  
*[Signature of Kasey Leshner]*