



**TOWN OF WASHINGTON**  
**PUBLIC WORKS AUTHORITY**  
204 N. MAIN ST.  
WASHINGTON, OK. 73093  
**MINUTES**

Type: Regular Meeting

Date: Tuesday, June 10, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:03pm

2. Roll Call:

Chairman Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting May 13, 2025.

Motion: To approve as written by Tony Brennan

Second: James Andrews

Votes: Andrews yes; Siria yes; Brennan yes.

4. Action Items

A. Consideration and possible approval, denial, postponement, or other action regarding a joint resolution by the Town of Washington Board of Trustees and the Washington Public Works Authority to hold a Public Hearing and adopt a budget for FY 25-26.

Discussion: Mayor Siria stated that he is happy now that the WVFD has been added and agreed to by Chief Simpson.

Motion: To approve as written by Brennan.

Second: James Andrews

Votes: Andrews yes; Siria yes; Brennan yes

B. Consideration and possible approval, denial, postponement, or other action regarding previously approved Resolution 25-4.1, a resolution authorizing the Town Administrator to coordinate a water tower installation. Presented by Town



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Administrator Mica Lunt, The Town of Washington has begun the process of getting a new water tower. This is because this is our biggest infrastructure need now. We have made two attempts at using private banks for loans to fund this project, but they are not able to carry the loan at the fixed rate for as long as the town would need. OWRB needs an audit to be completed to be able to utilize them for a loan for this project. I just ask the board to be patient while we get this taken care of. Trustee Brennan asked How long would this audit process take. T.A. Lunt let him know that it could be from 6-8 weeks. This is not a forensic audit but a detailed financial audit. The project is not on hold while we get the funding taken care of engineering is still moving forward. – No Action was taken.

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- C. Consideration and possible approval, denial, postponement, or other action regarding a joint resolution by the Town of Washington Board of Trustees and the Washington Public Works Authority modifying the administrative freeze extended and established by Town of Washington Resolution 25-3.2 and Public Works Authority Resolution 25-3.1.

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Motion: Changes requested where updated at the time of meeting by the Town Attorney Christopher Lind and the Motion was made to approve as amended by Joel Siria

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Second: Tony Brennan

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Votes: Andrews yes; Siria yes; Brennan yes

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- D. New Business (if any) None

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5. Town Administrator, Staff, and Trustee Reports

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The Town Administrator, Staff, and Trustees will provide updates regarding recent events and projects, including events of interest and the general operations of the Public Works Authority.

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Public Works Report presented by Public Works Director T.R. Leshner

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Water System Operations

- Daily Monitoring: Well production monitored and recorded daily.
- Chlorine Residuals: Chlorine levels checked and maintained in accordance with regulatory standards.
- Lagoon Measurements: Daily lagoon levels documented for ongoing wastewater management.



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**Inspections & Locates**

- Inspections Completed: 22 inspections conducted across various infrastructure areas.
- Okie811 Locates Completed: 16 underground utility inspections performed.

**Maintenance & Repairs:**

- Community Center Grounds Mowed: 4 times in May
- Cemetery Ground Mowed: 2 times in May
- Ditch Maintenance: Dug a ditch on the west side of Moody, from Oakland to Morehead to improve the flow of rainwater.
- Culvert Cleaning: Removed dirt from culverts at Oakland & Turner, and Turner & Chickasaw intersections.
- Manhole Project: Completed manhole project off Walnut Creek & Trugeon.
- Water System Repairs: Water main break occurred on 5/15/25; successfully repaired.
- Water Line Incident: Line hit at the school by H&H on 5/15/25; repair completed by H&H.
- Valve Replacements: Installed three new valves at 500 Walnut Creek and one new valve at 200 North Pybas.

**Cemetery Services:**

- Burial Site Preparation: Marked one grave for cremation burial.
- Monument Placement: Marked two lots for monument installation.
- Training: Cemetery Management training attended at OMAG.

**Personnel & Certification Updates:**

- Certification Achievements: Chaston completed wastewater/water Class D training and passed the certification. The town now has two certified operators for Wastewater and Water management.

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Adjournment Time: 6:23pm

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Chairman, Joel Siria

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Clerk, Kasey Leshner

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