



TOWN OF WASHINGTON
PUBLIC WORKS AUTHORITY
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Tuesday, September 09, 2025

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:04pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting
August 12, 2025.

Motion to approve as written by Brennan.

Second: Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

4. Action Items

A. New Business (if any)

None.

5. Town Administrator, Staff, and Trustee Reports

Public Works Report presented by Public Works Director T.R. Leshner

Public Works Department

Monthly Activity Report – August 2025



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Grounds Maintenance

- Community Center Lawn Mowing: August 4, 11, 18
 - Cemetery Mowing: Completed twice
 - Lagoons and Gun Range Mowing: August 13
-

Cemetery Operations

- Graves Excavated:
 - August 4, 11, 13, 24, 26
 - Funeral Services Supported:
 - August 5, 12, 25 (two services noted)
 - Jayhawk Cemetery Training:
 - August 21 – Staff participated in deed processing and data entry training
-

Water System Maintenance

- Water Leak Repairs:
 - Pybas Street – August 5
 - 215 Casey Lane – August 12
 - Chlorine Pump Replacement:
 - Well #3 – August 6
 - Water Quality Sampling:
 - August 19 – Samples collected for Simazine, Bac-T, and second round of THMs and HAAs
 - Daily Monitoring:
 - Chlorine residuals tested daily
 - Lagoon freeboard measurements recorded daily
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Sewer System Maintenance

- Sewer Line Repair:
- August 5
- Root Control Treatment – Round Two:



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- August 13 – Approximately 5,400 feet treated
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Utility Locates (OKIE 811)

- Total Locates Completed: 23
 - August 2 (4 locates)
 - August 6 (1 locate)
 - August 9 (2 locates)
 - August 11 (4 locates)
 - August 13 (2 locates)
 - August 18 (5 locates)
 - August 20 (1 locate)
 - August 25 (4 locates)
-

Inspections

- Total Inspections Conducted: 15
 - August 2 (2 inspections)
 - August 13 (2 inspections)
 - August 18 (2 inspections)
 - August 19 (3 inspections)
 - August 20 (2 inspections)
 - August 25 (4 inspections)
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Summary

August 2025 was a productive month for the Public Works Department, with consistent attention to cemetery operations, water and sewer infrastructure, and community maintenance. Preventative measures such as sewer root control and water quality testing were successfully executed. Groundskeeping and utility locates were completed efficiently, and staff participated in cemetery data management training to improve service accuracy and recordkeeping.

6. Adjournment Time: 6:09pm



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Chairman, Joel Siria

Clerk, Kasey Leshner